

ARCHDEACONS' VISITATION 2017

ARCHDEACONRY (please indicate) NEWARK / NOTTINGHAM

PARISH and CHURCH _____ DEANERY _____

Please pass this form to the (new) churchwardens immediately they have been appointed by the ANNUAL MEETING. They should complete the Declaration below, sign and return it to the Diocesan Registry, Jubilee House, Westgate, Southwell, Notts NG25 0JH BEFORE attending the Visitation.

FORM OF DECLARATION

NAMES OF CHURCHWARDENS (BLOCK LETTERS)

Full Names [Mr/Mrs/Miss/Ms]
(please indicate Christian name normally used)
Address

I, _____
of _____

Tel: _____

email: _____

Full Names [Mr/Mrs/Miss/Ms]
(please indicate Christian name normally used)
Address

I, _____
of _____

Tel: _____

Email: _____

duly elected churchwardens for the above Parish **DECLARE** that we will faithfully and diligently discharge the duties of the office of churchwarden for the above parish during the period of our appointment, and that we are not disqualified from holding office as churchwarden under Section 2 (1), (2) or (3) of the Churchwardens Measure 2001.

Signed

Signed

Date

Date

Notes:

The disqualifications mentioned above are: (1) being disqualified from being a charity trustee under S.72 of the Charities Act 1993; (2) having a conviction for an offence covered by Schedule 1 of the Children and Young Persons Act 1933; (3) disqualification under S.10(6) of the Incumbents (Vacation of Benefices) Measure 1977.



Jubilee House, Westgate, Southwell,
Nottinghamshire, NG25 0JH

01636 814 331

www.southwell.anglican.org

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CITATION

of

ALL CHURCHWARDENS WITHIN THE ARCHDEACONRY OF NEWARK
AND THE ARCHDEACONRY OF NOTTINGHAM

We very much look forward to welcoming you to one of the following Archdeacons' Visitations. **This year the Visitations will take place in Southwell Minster. Both services start at 7.30pm.** Churchwardens and Clergy may choose which they wish to attend. As always, members of Parochial Church Councils and other supporters are welcome to attend the service.

THURSDAY 18 MAY
TUESDAY 23 MAY

Please complete and sign the enclosed Forms of Declaration and send them to the Registry at Jubilee House prior to the Service. **There will be Articles of Enquiry this year.**

As you know, although elected to office at the Annual Parochial Church Meeting, your appointment does not come into effect until you are formally admitted by the Archdeacon. The admission will take place during the course of the service.

We would particularly like to welcome new Churchwardens at the Visitation and would be grateful if you would send their names beforehand. Could you send at the same time details of those who have not stood again, or not been re-elected, with an indication of the number of years served. We would also like to be told of those Churchwardens who have died during the past year so that they can be remembered in prayer. This information should be sent to the Archdeacons' Office and it would help to have it in writing by the end of April.

Please arrive in good time and ensure that you hand in the Admission Ticket to the Steward on arrival as this ticket is the method of signing in. An information pack and order of service will be handed to you. The Dean and Chapter and Minster Churchwardens have most kindly agreed to provide light refreshments for all attending the Visitation following the service.

The Archdeacons' Office Tel 01636 817206 email: archdeacons@southwell.anglican.org
The Diocesan Registry Tel 01636 817225 email: tracey.west@southwell.anglican.org
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ADMISSION TICKET

Archdeaconry (please indicate) NEWARK/NOTTINGHAM

Church and Parish _____

Deanery _____

Churchwarden _____

Date of attendance _____

Please hand this ticket to a steward when you arrive.

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Church and Parish _____

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