

Clergy Mailing - April 2014

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Niftynotes

news & information from the Diocese

www.southwell.anglican.org

Compiled by Nicola Mellors

APRIL 2014
email: nicola@southwell.anglican.org

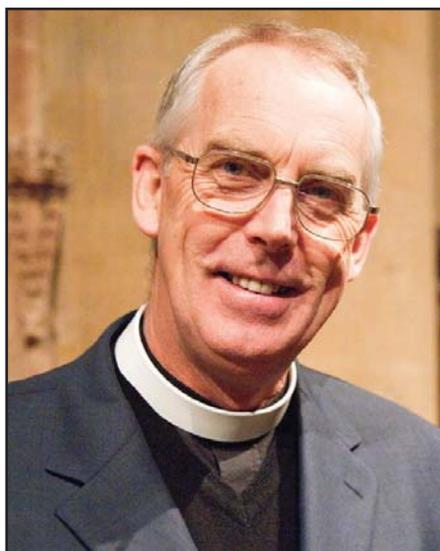
Lent and Easter - The Journey

The Very Revd John Guille, Dean of Southwell Minster writes:

I count it a great privilege to be able to share a few thoughts with you as we continue to make our journey through Lent and our final preparations for the celebration of Easter. I also look forward to sharing with the Clergy and Readers of our Diocese in the service in the Minster when we re-affirm our commitment to Ministry on the Wednesday in Holy Week at 7.30pm. It is also lovely when we are supported by members of our parishes at this service as well.

As we approach Holy week and Easter I find these words written by Keith Jones- until recently Dean of York very helpful with particular reference to the theme of journey. He writes, "Mere movement becomes a journey by having a destination. And the destination of the journey of faith is the place where our desires are fulfilled, our needs are satisfied, and our incompleteness filled. So a necessary consequence of seeing life as a journey is believing that the present state of things is not as good as it might

be. For Christians, for example, keeping Lent as a time of preparation for Easter is a reminder that even when we are enjoying the comfort and security of an advanced civilisation,



which satisfies our wants in ways unimaginable to previous generations, God promises yet more." He continues, "If we take Jesus Christ as our pattern for life, we shall look on the journey through life as leading to the discovery of what God has prepared for those who love him: good things that pass our understanding, and our eyes open so that we feel and see that our dream of completion is being

fulfilled. We shall awake and find it, after all, true." (Quotation from Adam's Dream-Mowbray 2007).

I wish you all a joyous and Blessed Easter.

Christ is risen-Allelujah!
John

Easter

*At a turn of the head bent intent
on a task,
ripple of light, hem of his
garment only,
or a lift of the heart suddenly less
lonely
is all the Easter evidence I ask
(Bishop J. V. Taylor)*

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News in brief. . . News in brief. . . News in brief. . . News in brief. . .

Celebrating 20 years of women priests

A landmark in the history of the Church of England will be celebrated in June - 20 years since women were first ordained as priests.

Parishes across the diocese have benefited greatly from their ministry as priests over the last two decades and to mark this important anniversary a celebratory communion service will be held at **Southwell Minster on Thursday, 19 June at 7.30pm.**

It is hoped that the men and women of our diocese, lay and ordained, will join together with women priests from the earliest days to the present in celebrating their contribution to the life and work of the Church.

The Revd Canon Jacqui Jones, Canon Precentor at the Minster, was one of the first women to be ordained. She said: "The vote in General Synod all those years ago, for the ordination of women priests came not a moment too soon for many of us.

"If it had failed to pass the two-thirds majority, I think scores of able and faithful women would have been left damaged and embittered. Yet it was by no means a foregone conclusion. It was a courageous step for the Church to take.

"I remember the not inconsiderable number of men and women who voted against yet accepted the will of the majority and remained faithful in their discipline and to the Church they knew and loved, painfully working through the consequences.

"One of them explained to me: 'Some of us need to take a bit longer to go round a corner than others'. That was a very gracious comment. Perhaps it was to be the last time where the Church of England as an institution led the country in its valuing of a certain section of society by redressing a centuries old imbalance!

"Those of us who lived through the debates and the soul-searching will always carry the burden of those fraught years within our ministries, but times have changed and it is good that women of a different generation (much younger women) can envisage a Church with new priorities; without the weighty baggage of the past."

Organisers of the celebration invite people to contribute to the occasion by sharing stories, recollections, photographs and videos that illustrate the work that has been carried out over the last 20 years and the difference it has made, inside and outside of the Church.

If you have any of the above, and are willing to share them, please send them to richard.ellis@southwell.anglican.org or post them to Richard Ellis, Jubilee House, Westgate, Southwell, NG25 0JH.



Colin Slater in Notts County's Hall of Fame

Radio Nottingham's Colin Slater MBE has been inducted into the Notts County Hall of Fame as part of his 80th birthday celebrations.

Friends, colleagues and a number of surprise guests gathered on Friday night to mark the occasion in the 1862 Suite at Meadow Lane.

Former Notts personalities, including Howard Wilkinson, Don Masson, Les Bradd, Steve Cherry, Mick Jones, Tommy Johnson and Ian Richardson, paid tribute to Colin who has covered the Magpies for Radio Nottingham for many years, becoming known as the 'Voice of Notts County'.

A series of presentations were made to Colin to commemorate his service to journalism and football, including items from

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Photo: Colin with Jamie Dixon, head of media at Notts County

News in brief. . . News in brief. . . News in brief. . . News in brief. . .

Eggs-plaining the real meaning of Easter!



Year nine students: L-R back row: Lauren Blake; Kelsey Ford; Alajie Taal; Jermaine Walker; Front row: Jordann Hopps; Braadhad Wood.

With the prospect of giving up chocolate for Lent, pupils at the Church of England’s Nottingham Emmanuel School are fighting the temptation to tuck into a selection of Easter eggs.

And these are not ordinary confections; of the 80 million chocolate Easter eggs sold each year in the UK, The Real Easter Egg, supplied by the Meaningful Chocolate Company, is the first and only Fairtrade chocolate Easter egg to explain the Christian understanding of Easter, which it does via a leaflet depicting the story with colourful images inside each box.

The Meaningful Chocolate Company also give a sizeable donation from profits and Fairtrade Premium fees, to farmers allowing them to invest in their community buying everything from school books and solar panels to providing fresh water.

For information on how to order The Real Easter Egg go to <http://www.realeasteregg.co.uk/shop>

Nottingham can bid for a share of £3m

The Government has given £3m to a programme that helps to bring together multi-faith communities – and Nottingham is in line for some of the money.

Near Neighbours is a partnership between the Church Urban Fund and the Archbishop’s Council, and is funded by the Department for Communities and Local Government.

Community and social projects that involve faith groups working together are eligible to apply to the fund for grants of up to £5,000. Projects that have been helped already in other parts of the country include a summer sports programme and the creation of business mentors.

The Revd David McCoulough, Director of Partnership and Mission in *Continued on page 12*

Sacrista Prebend

4 Westgate, Southwell
NG25 0JH

A House in Southwell for retreats and conferences

Did you know:

- we can help you plan your own In House Parish Quiet or Away Days?
- we offer individual day retreats?
- that the Lancelot Andrewes Conference Room is available for Group Meetings and can accommodate up to 18 delegates, with hospitality?
- Sacrista Prebend is a Member of the 'Quiet Gardens Movement'?
- that an essential part in the running of Sacrista is our team of willing volunteers? Could you help?



Quiet Days

Each Day begins at 9.45am with coffee and runs from 10am - 4pm.
Please bring a packed lunch.

Saturday 26th April
'Shining with Divine Light'
with Alison Fulford

Saturday 17th May
'St Francis: The Loyal Radical'
with Peter Hill

Contact Andy Gregory
tel: 01636 816833, email:
sacrista_prebend@btinternet.com) for a booking form. Please return with £20 to secure a place.

Events & information. . . Events & information. . . Events & informatio

Minster's historic records on display

The rich history of Southwell Minster, founded in c627 - possibly by Paulinus, the first Archbishop of York - will be showcased at an exhibition in the Cathedral's Chapter House corridor during April.

The White Book, also known as Liber Albus, is one of the oldest records held at Nottinghamshire Archives. It was started in c1335 but chronicles documents from c1106 to 1609, and contains copies of royal endowment and property grants and rights, privileges and statutes issued by the crown, the pope and the Archbishops of York.

The present church was begun in c1108 and completed c1150, but did not become a cathedral until 1884. Southwell Chapter was established in Saxon times and owned and managed a large number of estates. Many of the rents and revenues of its extensive properties were used by the chapter to provide much of the finance for the repair and



maintenance of the Minster and the provision of stipends for the clergy.

For local people the chapter would have been an important part of their lives; issuing marriage licences, proving wills and holding courts to govern spiritual and moral behaviour. Many men became members of the chapter, either as canons, vicars in local churches or singers in the choir. The records in the exhibition will provide a feel for the lives of our ancestors and the influence the Minster had on them.

The exhibition opens on **Tuesday 1st April and runs until Tuesday 6th May**. Arrangements are being made for a talk to be given by one of a group of historians who are working on editing the White Book for publication in 2017, possibly to follow the exhibition.

Find out more at:
www.nottinghamshire.gov.uk/southwellchapter

Ancient tradition of daily prayer available in new app

The Church of England has released its newest app to enable people to pray with the aid of their smartphone and tablets.

Daily Prayer (a new app for iPhone/iPad) gives people the ability to follow the daily pattern of morning, evening and night prayer in the

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A musical soiree & buffet supper with Fr Fuad

**Tuesday 13 May 2014
7.30pm**

Great Hall or Southwell Minster

Fr Fuad Dagher is a charismatic Palestinian Anglican priest from Shefa Amre in the Galilee. He is a colourful raconteur and will also be sharing his musical talents with us on piano, organ and guitar.

Fr Fuad is the Partnership Officer for the Diocese of Jerusalem and his parish has recently formed a partnership with the parish of All Hallows, Ordsall.

This evening is to raise funds to continue to support the formation of a boys choir at St George's Cathedral in Jerusalem and to enable young adults from Southwell Minster to help run summer camps for Palestinian Christian youngsters.

There is no charge for the supper but (gift aided) donations are appreciated.

Numbers are required to determine which venue to use and how many to cater for.

Please ring 01623 882116 or email: lane@waitrose.com to confirm how many will be attending.

Prayerdiary

www.southwell.anglican.org

Compiled for Nifty Notes

In May we pray for. . .

- Thu 01 May** **East Midlands Ambulance Service (Jon Shaw)**
 Chichester - (Canterbury, England) The Rt Revd Martin Warner
 Chichester - Horsham - (Canterbury, England) The Rt Revd Mark Sowerby
 Chichester - Lewes - (Canterbury, England) Vacant
- Fri 02 May** **The Northern Lights Cluster - Bilsthorpe, St Margaret; Eakring, St Andrew; Farnsfield, St Michael; Farnsfield St Michael's Primary School; Kirklington, St Swithin; Hockerton, St Nicholas; Maplebeck, St Radegund; Winkburn, St John of Jerusalem; (Richard Seymour-Whiteley, Margaret Groves)**
 Central New York - (II, The Episcopal Church) The Rt Revd Gladstone Adams
- Sat 03 May** **The East Trent Group of Parishes - Besthorpe, Holy Trinity; Collingham, St John the Baptist; Collingham, All Saints; Girton & Spalford, St Cecilia; South Scarle, St Helena, Winthorpe, All Saints; Langford, St Bartholomew; Holme, St Giles, Harby (with Swinethorpe), All Saints; North & South Clifton, St George the Martyr; Thorney with Wigsley, St Helen (David Yabbacombe, Phil Smith)**
 Central Newfoundland - (Canada, Canada) The Rt Revd Frederick Torraville
 Western Newfoundland - (Canada, Canada) The Rt Revd Percy Coffin
- Sun 04 May** **St John's College, Bramcote (Principal: David Hilborn)**
 PRAY for The Anglican Church of Kenya The Most Revd Dr Eliud Wabukala
 Primate and Archbishop of All Kenya
Church of Sweden: Diocese of Gothenburg, Bishop Per Eckerdal
- Mon 05 May** **East Stoke, St Oswald; Syerston, All Saints; Elston, All Saints; Elston All Saints School (Liz Murray)**
 Central Pennsylvania - (III, The Episcopal Church) The Rt Revd Nathan Baxter
- Tue 06 May** **Edingley, St Giles; Halam, St Michael the Archangel, Halam Primary School (David McCoulough)**
 Central Philippines - (Philippines) The Rt Revd Dixie Taclobao
- Wed 07 May** **Egmanton, St Mary Our Lady of Egmanton; Kirton, Holy Trinity (Chris Levy)**
 Central Solomons - (Melanesia) The Rt Revd Ben Seka
- Thu 08 May** **Staff at the Bishop of Sherwood's Office**
 Central Tanganyika - (Tanzania) The Rt Revd Godfrey Mhogolo

In May we pray for. . .

- Fri 09 May** **Cotham, St Michael; Farndon, St Peter, Farndon, St Peter's Church School; Hawton, All Saints; Thorpe, St Laurence (David Milner, Phil Smith)**
Central Zambia - (Central Africa) The Rt Revd Derek Kamukwamba
- Sat 10 May** **Kilvington, St Mary; Flawborough, St Peter; (Liz Murray)**
Central Zimbabwe - (Central Africa) The Rt Revd Ishmael Mukuwanda
- Sun 11 May** **Vocations Sunday - we pray for an increase in vocations to ordination amongst young people and ethnic minority Anglicans**
PRAY for The Anglican Church of Korea The Most Revd Paul Kim Primate of the Anglican Church of Korea and Bishop of Seoul
Church of Norway: Diocese of Björgvin, Bishop Halvor Nordhaug
- Mon 12 May** **Kneesall, St Bartholomew; Kneesall Church School; Laxton, St Michael and Archangel; Moorhouse, Moorhouse Chantry Chapel; Wellow; St Swithin (Chris Levy)**
Chandigarh - (North India) The Rt Revd Joel Mal
- Tue 13 May** **Newark-upon-Trent with Coddington Team Ministry: Coddington, All Saints; Coddington All Saints Primary School; St Mary Magdelene; St Leonard; Christ Church; Newark Christ Church School; Newark Mount School; Magnus C of E School; (Sam Tredwell, David Anderton, Judith Pollard, Stephen Morris)**
Chelmsford - (Canterbury, England) The Rt Revd Stephen Cottrell
Chelmsford - Barking - (Canterbury, England) The Rt Revd David Hawkins
Chelmsford - Bradwell - (Canterbury, England) The Rt Revd John Wraw
Chelmsford - Colchester - (Canterbury, England) The Rt Revd Christopher Morgan
- Wed 14 May** **Caunton, St Andrew; Dean Hole Church School; Cromwell, St Giles; Norwell, St Laurence; Norwell Church School; Ossington, Holy Rood (Christine French)**
Chennai (Form. Madras) - (South India) The Rt Revd Dr Vedanayagam Devasahayam
- Thu 15 May** **Nottinghamshire Fire & Rescue (Robin Turner)**
Chester - (York, England) The Rt Revd Dr Peter Robert Forster
Chester - Birkenhead - (York, England) The Rt Revd Keith Sinclair
Chester - Stockport - (York, England) The Rt Revd Vacant
- Fri 16 May** **Boughton, St Matthew; Ollerton, St Giles; Ollerton, St Paulinus (Zoe Burton)**
Chhattisgarh - (North India) Vacant
- Sat 17 May** **Morton, St Denis; Rolleston, Holy Trinity; Upton, St Peter & St Paul (Claire Goode)**
Chicago - (V, The Episcopal Church) The Rt Revd Jeffrey Lee
Assisting Bishop of Chicago - (V, The Episcopal Church) The Rt Revd John Buchanan
- Sun 18 May** **The Nottingham Arimathea Trust (Carolyn Gilmore & Trustees)**
PRAY for The Anglican Church of Melanesia The Most Revd David Vunagi Archbishop of Melanesia and Bishop of Central Melanesia
Church of Sweden: Diocese of Västerås, Bishop Thomas Söderberg
- Mon 19 May** **Shelton, St Mary & All Saints; Sibthorpe, St Peter (Liz Murray)**
The Most Revd Hector Zavala Muñoz Presiding Bishop of the Southern Cone & Bishop of Chile
Suffragan Bishop of Chile - (Southern Cone) The Rt Revd Abelino Apeleo

In May we pray for. . .

- Tue 20 May** **Southwell, Holy Trinity; Southwell Holy Trinity Infant School; (Andrew Porter)**
Chotanagpur - (North India) The Rt Revd B Baskey
- Wed 21 May** **Southwell, St Mary the Virgin; Southwell Lowes Wong Junior School; The Minster
Secondary School (Jacqui Jones, Nigel Coates, Alison Milbank, Matthew Askey)**
Christ the King - (Southern Africa) The Rt Revd Peter Lee
- Thu 22 May** **Staunton, St Mary (Liz Murray)**
Christchurch - (Aotearoa NZ & Polynesia) The Rt Revd Victoria Matthews
- Fri 23 May** **Carlton-on-Trent, St Mary; Marnham, St Wilfrid; Normanton-upon-Trent, St
Matthew; St Matthew's Church School; Sutton-upon-Trent, All Saints (Christine
French)**
Chubu - (Japan) The Rt Revd Peter Shibusawa
- Sat 24 May** **Bleasby, St Mary; Bleasby School; Halloughton, St James; Hoveringham, St
Michael; Thurgarton, St Peter (Claire Goode)**
Colombia - (IX, The Episcopal Church) The Rt Revd Francisco Duque
- Sun 25 May** **Rogation Sunday - we pray for the farming communities**
Pray for the work of the Anglican Centre in Rome
Evangelical Lutheran Church in Denmark: Diocese of Viborg, Bishop Karsten Nissen
- Mon 26 May** **Markham Clinton, All Saints; Tuxford, St Nicholas; Tuxford School; Weston, All
Saints (Colin Wall, Carol Dunk)**
Colorado - (VI, The Episcopal Church) The Rt Revd Robert O'Neill
Connecticut - (I, The Episcopal Church) The Rt Revd Dr Ian Douglas
1. Suffragan Bishop of Connecticut - (I, The Episcopal Church) The Rt Revd James
Curry
2. Suffragan Bishop of Connecticut - (I, The Episcopal Church) The Rt Revd Laura
Ahrens
- Tue 27 May** **Walesby, St Edmund (Chris Levy)**
Connor - (Armagh, Ireland) The Rt Revd Alan Abernethy
- Wed 28 May** **NEWSTEAD DEANERY (Area Dean: Richard Kellett, Lay Chair: Brian Clarke)**
Cork, Cloyne & Ross - (Dublin, Ireland) The Rt Revd William Colton
- Thu 29 May** **Annesley, All Saints; Newstead Abbey, St Mary; Newstead Village, St Mary the
Virgin (Vacant: Area Dean: Richard Kellett, Lay Chair: Brian Clarke; Clergy:
Kevin Charles; Churchwardens: Marie Denman, Rosemary Shatliff, Carol Ward,
Colin Sabin)**
Costa Rica - (Central America) The Rt Revd Hector Gonzalez
- Fri 30 May** **Brinsley, St James the Great; Underwood, St Michael and All Angels; Underwood
Church School (David Stevenson)**
Coventry - (Canterbury, England) The Rt Revd Christopher Cocksworth
Coventry - Warwick - (Canterbury, England) The Rt Revd John Stroyan
- Sat 31 May** **Eastwood, St Mary (David Stevenson)**
Cueibet - (Sudan) The Rt Revd Elijah Awate

World links news - Burundi

www.southwell.anglican.org

Compiled for Nifty Notes

Anglican Church in Burundi provides aid to flood disaster victims

The Revd Denise Dodd, Developing World Church Links Adviser writes:

On the 12th February 2014 the Diocese received tragic news via the Provincial Office of The Anglican Church of Burundi of severe floods in Bujumbura. After 10 hours of torrential rain, landslides began to form resulting in roads and bridges being swept away and many houses collapsing. The following report was posted by the Anglican Communion News Service (ACNS) on 21st February:

“ [ACNS by Bellah Zulu] The Anglican Church in Burundi has joined the government and other aid agencies in the country in providing aid to victims of the flood disaster that hit the country’s capital Bujumbura about two weeks ago. A member of the church’s communications team Nasasagare Guy, told ACNS in an interview today: “The church here is still dealing with emergency situation. We’re responding to the needs of the victims by providing food and clothing donated by Christians in our church.”

On the night of February 9, Bujumbura experienced what the locals felt were some of the “heaviest thunderstorms and



rainfall in contemporary history.” Over 150 people were reported dead and hundreds were injured after the torrential rains washed whole hillsides away.

With the heavy floods, fire for cooking and keeping warm has been a problem. One of the dioceses there, the Anglican Diocese of Makamba has been distributing charcoal to those affected by the devastating floods. “Christians world over are encouraged to assist in any way they can,” said Mr. Guy. “So far the response has been good with some people making monetary contributions and others helping out in the camps.”

He added, “The Anglican church here is working with other churches and organisations to look at ways of coordinating aid activities so that together, we can bring substantial aid.”

Burundi Red Cross, some civil society organisations, churches and families are trying their best to supply provisions to victims. Among items urgently needed are



temporary shelters, clothes and blankets, medicines, drinking water, food and cooking equipment.

The floods were so devastating with a lot killed and many others injured. Unofficial figures indicate that over 1000 houses were washed away leaving an estimated 2,500 households affected and around 20, 000 people without shelter.”

Please continue to pray for our brothers and sisters in Burundi, for the Anglican Province as they continue to respond and recover from this tragic event, for the many mission organisations and councils in their aid and assistance. For the appropriate resources to be supplied for the people of Bujumbura as they rebuild their lives, and especially for those who have been bereaved or for those who are homeless.

Further details: The Revd Denise Dodd 07720 511192 or email: denise.dodd@southwell.anglican.org

Training. . . Training. . .

CMD April

2 April

4, 11, 18, 25 June

2 July

1, 8, 15 Oct

5, 12, 19, 26 Nov

Spiritual Accompaniment – An Introductory Course

Are you finding that people come to you for help in deepening their relationship with God?

Do you send a call to the ministry of Spiritual Direction?

Are you accompanying others in their faith journey and wish to develop the ministry?

This course is an experiential course for both lay and ordained, exploring the basics of listening, accompanying others and supervision. The key elements to the programme are: Personal prayer and reflection using different approaches to prayer; listening to one another in small groups and developing the ability to respond appropriately; reflection in groups on areas of learning and growth; teaching and exploration of the significant themes in spiritual direction and accompaniment. The course consists of a half day introductory session, 14 one-day sessions and a 4-day residential retreat.

Led by Sylvia Griffiths, Jean Sims, Chris Ellis & Tim Pownall-Jones
9.45-3.30pm
St Martin's Church, Sherwood

LAY MINISTRY LITE – Preaching Training

30 April

7, 14, 21, 28 May

4 June

Perhaps your vicar has encouraged you to speak in a service, or maybe 4th June members of the PCC have said they feel you have a gift for interpreting scripture. If you feel you may be called to preach in your church setting, this may be a good starting point to test the waters. This 6-session course is for those who may be asked by their parish priest to step out of the pew and into the pulpit. It offers an introduction to preaching looking at why we preach, who we are preaching to and different styles of preaching; we look at scripture in its context, biblical interpretation, and how we relate that to 21st century themes; we offer guidance on the use of the lectionary and in writing and evaluating a sermon; the sermon in worship; preaching at All-Age worship... and more. Each session will consist of theory, discussion and practice.

Led by Barbara Coleman
7-9pm
St Michael's Church, West Retford

Contact:

Catriona Gundlach
01636 817232
email: catriona@southwell.anglican.org

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words of the Anglican liturgy as part of the rhythm of prayer followed by Christians across the globe.

Using text from both Common Worship and the Book of Common Prayer, the app provides an easy to use platform for accessing the Church of England's Daily Prayer website, which has more than 600,000 views each year. The app offers text for every day of the year, with the ability to select between traditional and contemporary language.

The app is the fifth to be released by the Church and complements existing apps including Reflections for Daily Prayer, Sunday Worship and the Lectionary of Services for the Church of England.

The app is free to download and includes access to online material up to one month in advance. A premium version of the app allows access to material offline and to view up to 12 months in advance.

The app is being released in iOS format, and will be launched for Google Store (Android) for Easter.

Daily Prayer is available now on iTunes and details can be found at:
<http://www.chpublishing.co.uk/features/our-apps>

What's On

Items to be included in What's On for Nifty Notes should be sent to Nicola Mellors at nicola@southwell.anglican.org

in April

- | | |
|--------------|--|
| 1 | A Celebration of Fauré - programme includes Requiem Op. 48. 7.30pm, St Mary's Church, Nottingham. The Nottingham High Schools' Chamber Choir; The Choir of St Mary's directed by John Keys. Tickets: £15 (£13), £12 (£10), £5 (student standby £3 at the door). Unreserved Seats. Available from: Classical CD 0115 948 3832; Nottingham Tourism Centre 08444 77 56 78; The Parish Office 0115 948 3658. |
| 2 | Funding and Faculties - A Joint Training Day with the DAC, Registry, Heritage Lottery Fund and Notts Historic Churches Trust. 9.30am-3pm with Buffet Lunch at Jubilee House, Southwell. Aimed at churchwardens, clergy and all those with an active interest in raising funds, helping with repairs & maintenance to church buildings and dealing with the faculty application process and procedure. Numbers will be restricted. RSVP to Jonathan Pickett, DAC Secretary, Jubilee House, Westgate, Southwell, Notts NG25 0JH. |
| 3 | END HUNGER FAST - The Revd Christopher Harrison, 'Hunger in the UK – causes, consequences and solutions'. 12.30. Admission free. Sandwiches available, St Peter's Church, Nottingham. All welcome. www.nottinghamchurches.org www.endhungerfast.co.uk |
| 4 | Multimedia sports quiz - John Godber Centre, Hucknall, NG15 7FQ. 7pm. £5 including pie and chips supper, fun quiz and short sporty talk. Proceeds to 18th Nottingham (Hucknall) Boys Brigade. Teams of 5-8. Contact Rob Taylor 07775 687682, email: rob.taylor@southwell.anglican.org |
| 5 | Southwell Choral Society Concert Petite Messe Solenelle by Rossini. 7.30pm, Southwell Minster. Tickets: £15 from The Cathedral Shop 01636 812933 or email: cathedralshop@hotmail.co.uk |
| 5 | Inheritance - Riding Lights Theatre Company. 7.30pm, St Mary's High Pavement. Tickets (£10 /£5 U16 /£5 student standby on the door) from the church office 0115 948 3658, office@nottinghamchurches.org |
| 5 | Hot Cross Bun & Coffee Morning, All Saints' Church, Misterton. Adults £1; children free. Also children's Easter egg hunt. |
| 11 | Lunchtime at the Cathedral - Passion – Passiontide Singers. 12.15pm–1pm, Southwell Minster. Sandwiches and refreshments. Free admission – retiring collection. Further details: Alasdair Forbes: litmus@southwellminster.org.uk www.southwellminster.org/friday-lunchtime.html |
| 11 | Easter Bingo, Church Room, Church Lane, Misterton. Eyes down at 7.30pm |
| 14-17 | Lunchtime at the Cathedral in Holy Week. 12.15pm–1pm, Southwell Minster. Sandwiches and refreshments. Free admission – retiring collection. Details: Alasdair Forbes: litmus@southwellminster.org.uk www.southwellminster.org/friday-lunchtime.html |
| 14-16 | Urban retreat - listening to God and knowing his presence in the midst of our busy lives and urban landscape. 10am-4pm at St Nic's Church, Nottingham. Cost £5 per day or £12 for all three days (to cover food and other expenses). Details: 0115 9524600, email: office@stnics.org , www.stnics.org/urbanretreat |
| 19 | Inheritance - Riding Lights Passion Play for Lent 2014. 7.30pm, St Giles' Church, West Bridgford, NG2 6AY. Box Office: 07951 538670, Church Office 07948834250. Tickets: £10 |
| 23 | (£8 discount if book before 5 April or Groups of 10+), £5 for under 18s
www.ridinglights.org/inheritance |

What's On. . . What's On. . . What's On. . . What's On. . . What's On.

- 23** Celebration of British Citizenship held by the Lord Lieutenant of Nottinghamshire. 7.30pm, Southwell Minster. Admission free, tickets from Registry Offices, Nottingham City Council, County Hall, Mansfield or Newark, Cathedral Shop or from Mrs Gaynor Brown, email: lieutenancynotts@aol.com
- 30** Film Night - 7.30pm, St Michael's School, Farnsfield. £5, wine is available.

May (1st week). . . May (1st week). . . May (1st week). . . May (1st

- 9** Pray 4 Sport meeting - St Mary's Church Hall, Wollaton, NG8 1AF. 7.30pm. Light meal and prayer. Contact: Rob Taylor 07775 687682 or rob.taylor@southwell.anglican.org
- 10** Nottingham Harmonic Choir Concert J S Bach - Mass in B Minor. 7.30pm, Southwell Minster. Tickets: Nave £13; Side Aisles £11 from The Cathedral Shop 01636 812933, email: cathedralshop@hotmail.co.uk
- 11** Music in the Great Hall 2014 - Southwell Minster. 7.30pm, refreshments served from 7pm. Stephen Cooper baritone, Paul Hale piano. Schumann's Dichterliebe and Songs of Travel by Ralph Vaughan Williams. Admission free (no reservations) with a retiring collection. Details & mailing list: migh@southwellminster.org.uk
- 13** A Musical Soiree and buffet supper with Fr Fuad 7.30 pm, Great Hall or Southwell Minster. No charge for supper but donations appreciated. Contact 01623 882116, email: lane@waitrose.com to confirm how many will be attending for venue and catering purposes.
- 17** Puppet Training Day with 'One Way UK'. Further details: Nick Harding, email: nick@southwell.anglican.org
- 17-15 June** No Greater Love: Life and Death in the First World War. An Exhibition Marking the Outbreak of the First World War. Mon-Sat 10am-5pm, Suns 12.30pm-5pm. Free entry. Illustrated catalogue £3. 16th May - A black tie gala dinner, supporting Walking With The Wounded to mark the opening night private view. Rachel Doe 01636 817282, email: deanspa@southwellminster.org.uk Children's interactive trail leaflet to accompany the exhibition, along with other activities. Further details on events for children, 01636 817993, email: tt@southwellminster.org.uk Further details about the exhibition including after-hours guided tours, contact Charles Leggatt 01636 817283, email: charles@southwellminster.org.uk
- 18** The Dean of Southwell's final service before retirement. 3.30pm, Southwell Minster. The Chapter issue an open invitation to clergy and lay people across the Diocese to attend Choral Evensong on that day.
- 18** Celebration of Sport Service - Trebeck Hall, Southwell, NG25 0JP. 5pm. Including food, service and a chance to try a brand new sport - Tri Volle! Speaker: the Revd Liam O'Boyle, chaplain to Notts County FC. Contact: Sport Ambassador Rob Taylor 07775 687682 or rob.taylor@southwell.anglican.org
- 22** The Southwell Lecture, 7pm, Southwell Minster. General The Lord Dannatt speaks on the outbreak of WW1. Further details: Charles Leggatt 01636 817283, email: charles@southwellminster.org.uk
- 23** Lunchtime at the Cathedral - WWI Commemoration Concert – Essentially Brass. 12.15pm–1pm, Southwell Minster. Sandwiches and refreshments available in the South Transep. Free admission – retiring collection. Further details: Alasdair Forbes: litmus@southwellminster.org.uk or <http://www.southwellminster.org/friday-lunchtime.html>
- 24** The Nottinghamshire Band of the Royal Engineers and Sleaford Concert Band. 7.30pm, Southwell Minster.

Please note the deadline for the May 2014 issue of Nifty Notes is: 12th April 2014

Comings and Goings. . . Comings and Goings. . . Comings and Goings

The Revd Claire Goode, Priest in Charge of Thurgarton with Hoveringham, Bleasby with Halloughton and Rolleston with Fiskerton, Morton and Upton in the Diocese of Southwell & Nottingham to be Vicar (0.5) of Nottingham St Andrews in the same Diocese. Licensing date: 10 July 2014, 7.30pm at St Andrews.

Follow up

The Revd Colin Wall, Priest in Charge of Tuxford with Weston and Markham Clinton in the Diocese of Southwell and Nottingham to be House for Duty Priest in the Riverside Group of Parishes in the same Diocese. Licensing to take place at 10.00am on 31 August 2014 at St Wilfrid's, Kelham. This is subject to the completion of legalities and DBS clearance.

Ministry Bursary Awards 2015

Ecclésiastical has once again opened its annual Ministry Bursary Awards for entries. The awards are open to all clergy in Anglican Christian faiths and aim to provide financial support to members of the clergy for sabbatical breaks and projects undertaken in 2015.

A record number of 70 bursary awards in the total amount of £50,000 were handed out to clergy in late 2013 for sabbaticals planned for 2014. The bursary recipients' projects in 2014 vary greatly and range from programmes exploring poverty in today's world, programmes looking to strengthen links between the City and the Church and investigating ethical investment opportunities for the Church, to programmes for personal creative development in arts, crafts and music.

Ecclesiastical's Ministry Bursary Awards for 2015 are now open for applications until 31 August 2014.

Judging of the applications will take place in October and awards will be made during November 2014.

To find out more about the Ministry Bursary Awards, eligibility criteria and to download an application form, please go to www.ecclesiastical.com/mba

Continued from page 3

Nottingham will now be able to apply for a share of the funding. "These projects can make a real difference to their communities, bringing people together and further strengthening relationships."

To date, the Near Neighbours programme has distributed £5m of Government funding to initiate partnerships, develop local networks and support a wide range of activities, estimated to have benefited 280,000 people.

Continued from page 2

the Football Association, Football League and Sporting Hearts for his charity work. BBC Radio Nottingham found a copy of the matchday programme from the first game that he covered for them on air.

Colin, who helped to save the Magpies from extinction in the 1960s, is the first non-footballing member of the Hall of Fame.

Outside of his professional life, Colin is a committed member of Christ Church, Chilwell. He was elected to the General Synod in 1990 as a lay representative of the Diocese of Southwell and Nottingham.

He represents the General Synod on the council of St John's College, Bramcote, and has been elected as the council's vice-chairman. He is also a member of the Bishop's Council and the diocesan finance committee.

To find out just why Colin was inducted into the Hall of Fame and who he joins, check out his biography at www.nottscountyfc.co.uk/team/hall-of-fame.aspx

The Dean of Southwell's final service before retirement will take place on **Sunday 18th May at 3.30pm**. The Chapter issue an open invitation to clergy and lay people across the Diocese to attend Choral Evensong on that day.



Diocese of Southwell & Nottingham

Joining together in the transforming mission of God

MINISTRY VACANCIES

April 2014

Southwell & Nottingham Diocese is a great place to be in ministry for mission! We specialise in creative and stimulating appointments, have generous churchgoers, some beautiful churches and our cathedral is a gem. It's a varied and exciting area to live in, with excellent access to other parts of the UK. We take care of our church leaders with good quality housing and supportive deanery colleagues. Fresh stipendiary/non-stipendiary/retiring/part-time clergy and laity are welcome!

Our current vacancies, divided by Archdeaconry are as follows:

NOTTINGHAM ARCHDEACONRY VACANCIES

Peter Hill, Archdeacon of Nottingham would welcome enquiries on any of these opportunities. archdeacon-nottm@southwell.anglican.org m: 07771 778182

<p>Associate Priest & Pastoral Minister, (0.5 stipendiary, housing available)</p> <p>Emmanuel with St Mark's Bestwood</p>	<p>These two Parishes are seeking to deepen their own faith and to enable others to come to faith and grow as disciples of Christ. It is envisaged that this post will focus on growing disciples, particularly in enabling people to make the journey into faith through the classic Anglican pastoral mission opportunities afforded in Baptism, Marriages and Funerals as well as day to day pastoral care and other points of contact in the parish.</p> <p>We are looking for a priest who</p> <ul style="list-style-type: none">• is committed to nurturing faith through pastoral contact• is imaginative in delivering the occasional offices• will work collaboratively with lay teams• will engage wholeheartedly with the communities of Bestwood• is well organised, prayerful and has a good sense of humour <p>Profile available on the Diocesan website:</p>
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	<p>http://southwell.anglican.org/mission-ministry/job-vacancies/clergy-vacancies/</p> <p>Enquiries to the Area Dean, Elizabeth Snowden on revesnowden@yahoo.co.uk</p>
<p>St Michael with St Anne Sutton Bonington with St James Normanton on Soar</p> <p>HOUSE FOR DUTY PRIEST IN CHARGE</p>	<p>Two attractive south Nottinghamshire villages need a priest who:</p> <ul style="list-style-type: none"> • will continue to teach and energise us from the scriptures; • can lead us in interpreting and fulfilling the diocesan vision: <i>Joining together in the transforming mission of God</i>; • will enable us to make new patterns of ministry work; • can provide continuity of pastoral care; • and encourage others in commitment and leadership roles. <p>A great place to live and minister the Gospel</p>

NEWARK ARCHDEACONRY VACANCIES

David Picken, Archdeacon of Newark would welcome enquiries on any of these opportunities. archdeacon-newark@southwell.anglican.org m: 07917 690576

<p>The Elkesley Group of Parishes in the Retford Area Team Ministry</p> <p>0.5 Stipendiary Associate Priest</p>	<p>The Retford Area Team Ministry is looking for a half-time priest, to work initially with 5 attractive rural parishes just south of Retford, in north Nottinghamshire.</p> <p>The new priest will be part of an innovative Team Ministry, and a friendly chapter in the Deanery of Bassetlaw and Bawtry, and will receive a great deal of support and encouragement from Diocesan leaders.</p> <p>Informal enquiries are welcome via the Archdeacon of Newark.</p> <p>Profile available on the Diocesan website: http://southwell.anglican.org/mission-ministry/job-vacancies/clergy-vacancies/</p>
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We welcome applications from suitably qualified clergy from all sections of the community, and strive to be an equal opportunity employer.

Enhanced DBS (formerly CRB) clearance is required for this post.

*For general advice about moving please contact The Revd John Lee, the Clergy
Appointments Adviser in London – +44 (0) 20-7898 1898
Email: caa.admin@c-of-e.org.uk*

*Overseas applicants may apply for posts having consulted John Lee above.
If short listed they come for interview in the diocese at their own expense.
Applicants will be assessed on the criteria for the post and if appointed it will be conditional
on the Archbishop's approval.*

Next Bulletin May 2014



JOURNEY IN FAITH 2014

Would you like to stretch your faith a little?

Are you ready to take a new step in your journey of faith?

**Could your discipleship and ministry do with
some direction and focus?**

If so, the Journey in Faith course (JiF) could be for you

This course, taken over 1 year in small study groups around the diocese, is open to anyone and is the normal route to the diocesan approved Lay Ministry Specialisms, Reader and Ordination Training.

There are 6 "Taster" evenings being held across the diocese, to whet your appetite.

Come to a meeting near you and find out more:

Monday 28th April	Christ Church, Worksop	7:30-9.30pm
Wednesday 7th May	St Mark's Church Mansfield (The Henley Community Hall)	7.30-9.30pm
Wednesday 4th June	St Jude's Church, Mapperley	7:30-9.30pm
Thursday 19th June	St Luke's Church, Gamston	7:30-9.30pm
Monday 23rd June	St Helen's Church, Selston	7:30-9.30pm
Tuesday 8th July	Jubilee House, Southwell	7:30-9.30pm

For further information please contact:

**The Revd Jackie Johnson, Ministry Development Adviser, Jubilee House, Westgate,
Southwell, NG25 0JH. Tel: 01636 817208 or e-mail: jackie.johnson@southwell.anglican.org**

Or Catriona Gundlach Tel: 01636 817232 e-mail: catriona@southwell.anglican.org

Personal Security Day

21st May 2014

**at Rolleston Village Hall, the Greenaway, Staythorpe Road,
Rolleston, Newark, NG23 5SG**

(10.30 for 11.00-4.00pm)

Lunch provided

Did you know that 50% of assaults on clergy occur in the clergy home so good security is a vital part of a strategy for keeping clergy safe? With some simple preparations clergy can keep themselves and their families safe. This session will help you to understand and deal with non-violent and violent confrontation with advice on protecting your person and plant. Clergy spouses are most welcome to attend.

Led by Nick Tolson, Director of National Churchwatch. Nick is a former Royal Air Force Policeman, a former Police Constable and former Verger of Wells Cathedral in Somerset. He has published several books including *"The Pocket Book of Clergy Safety"* and *"The Guide to Church Security."*

To book your place please contact:
Catriona Gundlach on 01636 817232
Or email catriona@southwell.anglican.org

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To book your place please contact:
Catriona Gundlach on 01636 817232
Or email catriona@southwell.anglican.org

Jill Stanforth

Diocesan Gift Aid Administrator

Direct Line: 01636 817201 / email: jillstanforth@southwell.anglican.org

February 2014

Dear Treasurers and PCC's

As Diocesan Gift Aid Administrator, I am writing to you following five years of self audits across 140 of our parishes. By the end of this year I will have completed audits in almost two thirds of our parishes. For the remaining one third who do not use the Diocese for Gift Aid claims, and who won't be audited by me therefore, I am aware that there are two categories of church.

By far the majority are those who make their own Gift Aid claims faithfully, efficiently, effectively and who follow all the latest HMRC guidelines correctly. There are, however, still a handful of churches who do not use my services and who are not keeping up to date with the latest regulations, or who do not claim Gift Aid at all on any donations or regular planned giving.

In order to assess in which category you currently sit, please take a few moments to run through the following aide memoire, either as treasurer or planned giving secretary, or as a PCC if you prefer, in order to check that you are up to date with all the latest changes that HMRC have brought in over the last couple of years.

Are you aware of the current Gift Aid Scheme, and are you claiming regularly?	Yes / No
Are you using one off donations envelopes?	Yes / No
Are you using regular giving envelopes?	Yes / No
Are you using planned giving forms / standing order forms?	Yes / No
Are you using the correct Gift Aid declaration wording on the above? (see below *)	Yes / No
Are you aware of the Diocesan Gift Aid service available to help you?	Yes / No
Are you aware you may claim Gift Aid on qualifying donations going back four years?	Yes / No
Are you aware of the new GA Small Donations Scheme that started Apr 6 th 2013	Yes / No

*Current HMRC approved Gift Aid Declaration wording is as follows and must be printed on all **new** envelopes and PCC Promise Forms that qualify for Gift Aid claims since Jan 1st 2013:-

“ I confirm I have paid or will pay an amount of Income tax and/or Capital Gains Tax for each tax year (6th April to 5th April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.”

If you have answered “no” to any of the above questions, please contact me and I will be happy to help you, in order to maximise Gift Aid claims and increase income for your parishes. It is especially important that you talk to me if you become aware of any errors that may have taken place, in order that I can guide you in the right direction as soon as possible.

I do appreciate that most of you are already following correct procedures, but for those parishes who do submit their own claims direct, they can be audited by HMRC, and I would wish to help and advise all of you to ensure that the highest possible standard of Gift Aid claims is maintained in this Diocese.

Kind regards

Jill Stanforth

Diocesan Gift Aid Administrator

Living Worship Growing Disciples Seeking Justice



East Midlands Regional Training Network

Annual Study Day

‘The Meaning of Life’

exploring contemporary ethical issues
around human life

Thursday 25th September 2014
(9.30am for 10.00am – 3.30pm)

Nuthall Methodist Church, Nottingham Road, NG16 1DN
(The Church is 2 mins from Junc 26 of the M1. See www.nuthallmethodistchurch.org.uk
There is a large car park but please share cars wherever possible.)

Content of the Day

- Lectures from our keynote speakers
 1. The beginning of life : contemporary issues Michael Banner (Trinity College, Cambridge)
 2. End of life : a case for legalising assisted suicide? Nigel Biggar (Christ Church, Oxford)
 3. Being Human in a technologically advanced world Elaine Graham (Chester University)
- Seminars – choose to explore one of the themes more deeply
- Our Speakers in Conversation

Our learning will be facilitated by Andrea Russell (St John’s College, Nottingham)

Refreshments / Lunch

Drinks will be provided - please bring your own lunch

Booking Your Place

To book a place and indicate which seminar you wish to attend:

- (a) The beginning of life : contemporary issues Michael Banner (Trinity College, Cambridge)
- (b) End of life : a case for legalising assisted suicide? Nigel Biggar (Christ Church, Oxford)
- (c) Being Human in a technologically advanced world Elaine Graham (Chester University)

Contact Sharron Howarth by e-mail : sharron.howarth@derby.anglican.org or on 01332 388693
giving your name, contact e-mail address or telephone number & your preferred seminar

Closing Date for Bookings : Friday 5 September

PAROCHIAL FEES 2014

NOTICE TO ALL CLERGY, CHURCHWARDENS, TREASURERS, SECRETARIES COPIED TO ALL AREA DEANS, LAY CHAIRS & DEANERY TREASURERS

Please find included the following documents regarding Parochial Fees from April 2014:

- 1 FEES REGULATIONS AND GUIDELINES 2014
- 2 TABLE OF PAROCHIAL FEES 2014
- 3 DIOCESAN TABLE OF APPORTIONMENT OF FEES (please note change of percentages applicable from 1st April 2014)
- 4 RECORD OF PAROCHIAL FEES RETURN (an excel version can be found on the website)

Please find below the link to all the diocesan papers in relation to Parochial Fees which you can download from the diocesan website.

<http://southwell.anglican.org/church-life/churches/parish-finance/>

If you need further information, please contact the Diocesan Office.

NB. Please note that the service and the burial/cremation of a funeral are treated separately for fees – these separate parts need to be added together to get the total fee. SEE TABLE OF PAROCHIAL FEES 2014

Example 1: The total fee for a funeral service followed by a cremation is £191 (£164+£27) of which £117 (£90+£27) is payable to the diocese and £74 (£74+£0) is kept by the parish

Example 2: The total fee for a funeral service followed by a burial in the churchyard is £433 (£164+£269) of which £101 (£90+£11) is payable to the diocese and £332 (£74+£258) is kept by the parish.

ANDREA PRITCHARD

Senior Finance Officer
Diocese of Southwell & Nottingham
Dunham House, Westgate
Southwell
Nottinghamshire
NG25 0JL

Living Worship Growing Disciples Seeking Justice

Diocesan Regulations & Guidelines 2014

These Regulations & Guidelines explain how to deal with fee income for all stipendiary clergy and self supporting ministers with responsibility for a parish. It also covers payment of fees and expenses to Retired Clergy, Self-Supporting Ministers and Readers.

All ministers licensed or permitted by the Bishop to officiate at services are required to adhere to these regulations for the pastoral and financial benefit of the diocesan family.

With reducing numbers of stipendiary clergy and in developing fresh patterns of shared ministry the Church relies heavily on Retired Clergy, Self Supporting Ministers and Readers. Without their considerable and much appreciated help it would be impossible to maintain the services and pastoral care needed in the parishes of our Diocese.

These 'Diocesan Regulations & Guidelines' are based on those produced by the Archbishops' Council. They promote good practice in ministry and a proper balance between the financial needs of the Church and the principle of the labourer being worthy of hire. **The Regulations & Guidance should be read in conjunction with the Archbishops' Council guide "A Guide to Church of England Parochial Fees" which is downloadable from the Fees page of the Church of England website.**

THE PCC ARE RESPONSIBLE FOR COLLECTING AND PASSING ON FEES AS APPROPRIATE. WE RECOMMEND THAT THE PCC TREASURER OR THE CHURCHWARDENS COLLECT THE FEES AND SEND THEM TO THE DBF ON BEHALF OF THE PCC USING THE RECORD OF PAROCHIAL FEES RETURN.

1. TABLE OF PAROCHIAL FEES

The annual Table of Parochial Fees published by the Archbishops' Council remains the statutory reference.

From 1 January 2013, the fees shown in the first column of the table of parochial fees **are payable to the Diocesan Board of Finance**. The fees shown in the second column of the table of parochial fees are payable to the parochial church council.

Diocesan Board of Finance (DBF) fees

The DBF can direct either generally, or in particular cases, that any fee, or part of a fee which would otherwise be payable to it shall be payable to a substitute minister performing the service. An appendix to the Table of Parochial Fees, "**the Diocesan Table of Apportionment of Fees**" has been produced to show how the "Fee Payable to the Diocesan Board of Finance" is to be apportioned between the Diocesan Board of Finance and substitute ministers.

Parochial Church Council (PCC) fees

These fees should be regarded as a contribution toward the cost of the general upkeep of the church and churchyard for which the council is responsible. The prescribed fees are not, however, intended to include any payment for "extras".

For more detail on what the statutory fees cover and payments for "extras" please see the Archbishops' Council guide "A Guide to Church of England Parochial Fees" which is downloadable from the Fees page of the Church of England website.

2. RECORD OF PAROCHIAL FEES

The Diocesan Board of Finance (DBF) requires the completion of a "Record of Parochial Fees Return" for all parishes (a sample of the record is attached to these guidelines as an appendix). You may send a Return for a benefice or group of parishes, provided that details of individual parishes are provided.

WE RECOMMEND THAT THE PCC TREASURER OR THE CHURCHWARDENS COLLECT THE FEES AND SEND THEM TO THE DBF ON BEHALF OF THE PCC USING THE RETURN.

A completed "Record of Parochial Fees Return" sheet, together with the requisite payment (cheques payable to "Southwell & Nottingham DBF") should reach the diocesan office by the 15th day of the month following. To ensure that the Board of Finance has complete records for each parish **you are required to send a 'nil return' if you have no fee income.** Only the Fee due to PCCs should be accounted for by PCCs as 'Fees for weddings and funerals'. Please see the separate sheet "Accounting for Parochial Fees" for further information.

Please note the following:

a) Team Ministries

There are a few Team Ministries where the established practice is to direct all fees from the benefice into a Team Account and then account for such fees to the Diocesan Board of Finance. We would prefer this method of accounting for fees in Teams.

b) Assistant Curates, Readers in training and Parochial Licensed Lay workers

Assistant Curates, SSM Assistant Curates, Readers in Training and Parochial Licensed Lay workers **do not retain any fees** relating either to the benefice to which they are licensed or to any other benefice. **Any fees should be passed to the relevant PCC Treasurer/Churchwarden.**

3. FEES DUE TO PAROCHIAL CHURCH COUNCILS

Such fees should go directly to PCCs.

4. EXPENSES

The expenses of officiating ministers **should be fully reimbursed by the PCC.** PCCs are to use HM Revenue & Customs mileage rates for Retired Clergy, Self Supporting Ministers (SSMs) and Readers (note also local agreements with undertakers). Please see the HM Revenue & Customs website for the latest rates or check with the diocesan Finance Office. Please note that travel expenses for all Casual Duty and Occasional Offices should be handled locally. These are NOT payable from the fees as described in the Table of Parochial Fees or Diocesan Table of Apportionment of Fees.

5. CONSENT REQUIRED

Where Retired Clergy, SSMs or Readers take Sunday/Weekday duty, Weddings or Funerals in church the consent of the person who has the cure of souls will be required. During a vacancy the Area Dean and Churchwardens must consent.

6. CASUAL DUTY

A casual duty fee, payable by the PCC to retired clergy with Permission to Officiate only, for a Sunday or weekday service i.e. Holy Communion / a Service of the Word, with sermon – is subject to a diocesan maximum of two services in one day. In addition expenses are payable by the PCC.

7. FEES TO RETIRED CLERGY, SELF SUPPORTING MINISTERS & READERS (SUBSTITUTE MINISTERS)

From 1st January 2014 retired clergy with Permission to Officiate, all licensed self-supporting ministers (but not SSM assistant curates – see 2b) above) and licensed readers (but not readers in training – see 2b) above) will be eligible to claim two thirds of the statutory fee for weddings and funerals as appropriate as set out in the Diocesan Table of Apportionment of Fees.

From 1st April 2014 retired clergy with Permission to Officiate, all licensed self-supporting ministers (but not SSM assistant curates – see 2b) above) and licensed readers (but not readers in training – see 2b) above) will be eligible to claim two thirds of the statutory fee for weddings and funerals as appropriate as set out in the Diocesan Table of Apportionment of Fees.

Fees are payable as follows:

(a) An Occasional Office Fee for a wedding in church plus expenses, providing the appropriate 'preparation for marriage' before the service is undertaken.

(b) An Occasional Office Fee for a funeral in church, providing the appropriate pastoral visiting before and after the service is undertaken by the substitute minister.

For retired clergy with Permission to Officiate only, a Casual Sunday / Weekday Duty Fee for a service in a parish other than the one where the substitute minister worships. A Casual Duty fee should be offered however, when their 'home parish' is in vacancy.

Expenses payable should be dealt with as described in Regulation 4 above.

8. FEES FOR SERVICES IN A CREMATORIUM OR CEMETERY

Incumbents are encouraged to be proactive in developing and maintaining good relationships with local Funeral Directors. In particular clergy should make it clear to undertakers how and who to contact when they are unavailable, so that bereaved parishioners may remain in the care of the Church.

(a) Deceased's Incumbent takes the Service

The 'Deceased's Incumbent' is either the incumbent of the parish of usual residence prior to death, or the incumbent of the parish on whose electoral roll the deceased's name was entered. Fees are payable to the Diocesan Board of Finance.

(b) Another Minister officiates at the request of the family of the deceased or with the consent of the Deceased's Incumbent

The fees are payable to the Diocesan Board of Finance but may in part be passed on to a substitute minister in accordance with Regulation 7 above.

(c) Another Minister officiates without the prior consent of the Deceased's Incumbent

No minister should officiate without prior consent. Clergy should discourage Funeral Directors from making such arrangements because the Church not only loses fee income, but also misses out on pastoral care and evangelistic opportunities.

(d) When a Funeral Director asks a Retired Clergy person, SSM or Reader to conduct a funeral

Under these Diocesan Regulations & Guidelines the Bishop asks that in such circumstances ministers licensed by him inform the Deceased's Incumbent and

abide by the fee entitlement indicated.

9. BLESSINGS OF MARRIAGE IN CHURCH FOLLOWING A CIVIL MARRIAGE CEREMONY

There is no prescribed fee, however in the light of Bishop's expectations that the couple be properly prepared for their marriage it will be good practice to invite the couple to make a payment comparable to the marriage service fee, one half of this fee to be retained by the PCC and the other half to be considered as the DBF fee.

10. PCC ADDITIONAL EXTRAS

For more detail on what the statutory fees cover and payments for "extras" please see the Archbishops' Council guide "A Guide to Church of England Parochial Fees" which is downloadable from the Fees page of the Church of England website under 'Resources'.

11. WHAT ABOUT TAX ON FEES?

All substitute ministers should continue to declare fees to HMRC. The DBF has received advice that no employment relationship exists as a result of these payments between the DBF and substitute ministers.

12. WHAT SHOULD WE DO IF WE ARE AWARE OF A PERSON CLAIMING TO CARRY OUT CHURCH OF ENGLAND SERVICES IN THE PARISH AND NOT REMITTING THE FEE?

The legislation makes it clear that the statutory fee belongs to the DBF. Such activity is strictly illegal. The matter should therefore be reported as soon as possible to the relevant Archdeacon for investigation.

13. DURING VACANCIES IN A BENEFICE

See separate guidance notes.

The PCC may pay substitute ministers fees and expenses for duty as allowed by these regulations, reclaiming them from the Board of Finance using the Green Forms provided by the Registry Department in the first instance. Sequestration expenses claims should be sent directly to the Archdeacons' Office for processing.

Please note: parishes may not start to claim expenses for sequestration until either the date of the incumbent's official retirement or the date they are officially licensed to a new post or parish. It is important to recognise that this may not be the same date as their last Sunday service they take in their parish and fees should be accounted for in the usual way until such time.

THE CHURCH OF ENGLAND

TABLE OF PAROCHIAL FEES

FROM 1 JANUARY 2014
Prepared by the Archbishops' Council

The main fees that are currently payable by law (excluding 'Extras' (See Note 1)) are set out below:

MARRIAGES	£	FUNERALS	£
Publication of banns	21.00	Service (in church, cemetery or crematorium) (See Note 3)	164.00
Certificate of banns, if required	13.00	Burial in churchyard following on from service in church	269.00
Marriage service	392.00	Burial in churchyard on a separate occasion or without service in church	295.00
Marriage certificate, at registration, if required (See Note 2)	4.00	Burial certificate, if required	11.00
BAPTISMS	£	MONUMENTS (See Note 4)	
There is no fee for a service of baptism.		These normally range from £38.00 to £121.00 depending on the type and size of the monument required.	
Certificate of baptism, if required	12.00		
SEARCHES IN REGISTERS, ETC.			£
For the first hour (inclusive of one copy of an entry in certain registers)			21.00
For each subsequent hour or part of an hour			21.00
Additional copies of entries			11.00

Notes:

- (1) The fees listed above are the statutory fees payable. **It is stressed that the figures do not include charges for extras such as heating, the services of a vergers, music (e.g. organist, choir), bells, and flowers, which are fixed by the Parochial Church Council**
- (2) The fee for a marriage certificate is fixed by the Secretary of State. It may be increased from 1 April 2013 and/or 2014.
- (3) If a cemetery or cremation authority has itself fixed different charges for the minister's services in a cemetery or crematorium such charges will take precedence over those specified here.
- (4) 'Monument', here, is a technical term and includes, for example, a gravestone or headstone.

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London SW1P 3AZ

TABLE OF PAROCHIAL FEES from 1 January 2014 <i>Note: This table sets out the fees prescribed by the Parochial Fees Order 2012 (a Statutory Instrument) and summarises other relevant information. For legal purposes reference should be made to the Order itself.</i>	Fee payable Towards Diocesan Board of Finance	Fee Payable To Parochial Church Council	Total Fee Payable	NOTES:
BAPTISMS Certificate issued at time of baptism (See Note 1) Short certificate of baptism given under section 2, Baptismal Registers Measure 1961	£ - -	£ 12.00 12.00	£ 12.00 12.00	1. CERTIFICATES OF BAPTISM The fee for a certificate issued at the time of baptism is for a certified copy of the entry in the register book of baptisms giving the particulars required in Form No 1 in Schedule 1 to the Parochial Registers and Records Measure 1978. The fees payable for a certified copy of the full entry issued at any other time are the fees prescribed for searching registers of baptisms and burials and, if applicable, for each additional copy of an entry in such a register.
MARRIAGES Publication of banns of marriage Certificate of banns issued at time of publication Marriage Service (See Note 5. For marriage certificate see Note 6)	- - 180.00	21.00 13.00 212.00	21.00 13.00 392.00	2. DEFINITIONS etc. <i>'Burial'</i> includes deposit in a vault or brick grave and the interment or deposit of cremated remains. <i>'Churchyard'</i> includes the curtilage of a church and a burial ground of a church whether or not immediately adjoining such church. (NOTE: This includes any area used for the interment of cremated remains within such a curtilage or burial ground, whether consecrated or not.) <i>'Cemetery'</i> means a burial ground maintained by a burial authority. <i>'Monument'</i> includes headstone, cross, kerb, border, vase, chain, railing, tablet, plaque, marker, flatstone, tombstone or monument or tomb of any other kind. <i>'immediately preceding or following on from service in church'</i> includes the day before and the day after the service in church. Where " - " appears in the table no fee is payable to the body indicated.
FUNERALS AND BURIALS OF PERSON AGED 16 YEARS OR MORE (See Note 3(i)) Service in Church Funeral service in church, whether taking place before or after burial or cremation (See Note 5) Burial in churchyard immediately preceding or following on from service in church Burial in cemetery or cremation immediately preceding or following on from service in church Burial of body in churchyard on separate occasion (See Note 3(ii)) Burial of cremated remains in churchyard or other lawful disposal of remains on separate occasion (See Note 3(ii)) Burial in cemetery on separate occasion (See Note 3(ii)) No Service in Church Service at graveside Service at crematorium or cemetery Burial of body in churchyard Burial of cremated remains in churchyard or other lawful disposal of cremated remains Certificate issued at time of burial (See Note 3(iii))	90.00 11.00 27.00 37.00 37.00 48.00 91.00 143.00 37.00 37.00 -	74.00 258.00 - 258.00 105.00 11.00 74.00 21.00 258.00 105.00 11.00	164.00 269.00 27.00 295.00 142.00 59.00 165.00 164.00 295.00 142.00 11.00	3. FUNERALS & BURIALS i) No fee is payable in respect of a burial of a still-born infant, or for the funeral or burial of a person dying within sixteen years after birth. ii) The fee for a burial in a churchyard or cemetery on a separate occasion applies when burial does not take place on the same day as, or on the day before or the day after, a service in church. iii) The certificate issued at the time of burial is a certified copy of the entry in the register book of burials kept under the Parochial Registers and Records Measure 1978.
MONUMENTS IN CHURCHYARDS Permitted in accordance with rules, regulations or directions made by the Chancellor of the diocese, including those relating to a particular churchyard or part of a churchyard (but excluding a monument authorized by a particular faculty, the fee for which is set by the Chancellor) Small cross of wood Small vase not exceeding 305mm x 203mm x 203mm (12" x 8" x 8") or tablet, plaque or other marker commemorating a person whose remains have been cremated Any other monument (the above fees include the approval of the original inscription by the incumbent) Additional inscription on existing monument	11.00 12.00 11.00 11.00	27.00 52.00 110.00 11.00	38.00 64.00 121.00 22.00	4. SEARCHES IN CHURCH REGISTERS The search fee relates to a particular search where the approximate date of the baptism, marriage or burial is known. The fee for a more general search of a church register is negotiable.
SEARCHES IN CHURCH REGISTERS Searching registers of marriages for period before 1 July 1837 (See Note 4) (for up to one hour) for each subsequent hour or part of an hour Searching registers of baptism or burials (See Note 4) (including the provision of one copy of any entry therein) for up to one hour for each subsequent hour or part of an hour Each additional copy of an entry in a register of baptism or burials Inspection of instrument of apportionment or agreement for exchange of land for tithes deposited under the Tithe Act 1836 Furnishing copies of above (for every 72 words)	- - - - - -	21.00 21.00 21.00 21.00 11.00 - 11.00	21.00 21.00 21.00 21.00 11.00 - 11.00	5. COSTS AND EXPENSES In the case of a marriage service or a funeral service in church, any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the parochial church council. 6. FEE FOR MARRIAGE CERTIFICATE The following fees are currently payable under the Marriage Act 1949 to the parochial church council under the Registration of Births, Deaths and Marriages (Fees) (Amendment) Order 2012: certified copy of entry in marriage register at time of registration £4.00; subsequently £10.00. (The fees in note 6 may be increase from 1 April 2014.)
EXTRAS The fees shown in this table are the statutory fees payable. It is stressed that the figures do not include charges for extras such as heating, the services of a verger, music (e.g. organist, choir), bells, and flowers, which are fixed by the Parochial Church Council.	Published by The Archbishops' Council Church House, Great Smith Street, London. SW1P 3AZ			

THIS TABLE HAS BEEN PREPARED TO GIVE GUIDANCE ON THE APPORTIONMENT OF THE DIOCESAN BOARD OF FINANCE (DBF) FEE AS IN THE DIOCESAN REGULATIONS & GUIDELINES 2014 (to include vacancies)

It does not detail the fee payable to the Parochial Church Council and the Table of Parochial Fees for 2014 should be referred to for this.

DIOCESE OF SOUTHWELL & NOTTINGHAM DIOCESAN TABLE OF APPORTINMENT OF FEES – DBF FEE ONLY (APPENDIX TO TABLE OF PAROCHIAL FEES) Applicable from 1 APRIL 2014 (* Please refer to Notes in the Table of Parochial Fees)	Fee payable Towards Diocesan Board of Finance (for the payment of stipends)	Apportionment	
		Fee to Substitute Ministers (SEE NOTE BELOW)	Fee to the Diocesan Board of Finance
	£	£	£
BAPTISMS	As detailed in Table of Parochial Fees	NIL	As detailed in Table of Parochial Fees
MARRIAGES			
Publication of banns of marriage	NIL	NIL	NIL
Certificate of banns issued at time of publication	NIL	NIL	NIL
Marriage Service	180.00	120.00	60.00
FUNERALS AND BURIALS OF PERSON AGED 16 YEARS OR MORE (*)			
Service in Church			
Funeral Service in Church, whether taking place before or after burial or cremation (*)	90.00	60.00	30.00
Burial in Churchyard immediately preceding or following on from service in church	11.00	8.00	3.00
Burial in Cemetery or Cremation immediately preceding or following on from service in Church	27.00	18.00	9.00
Burial of body in Churchyard on separate occasion (*)	37.00	25.00	12.00
Burial of cremated remains in Churchyard or other lawful disposal of remains on separate occasion (*)	37.00	25.00	12.00
Burial in Cemetery on separate occasion (*)	48.00	32.00	16.00
No Service in Church			
Service at graveside	91.00	61.00	30.00
Service in Crematorium or Cemetery	143.00	95.00	48.00
Burial of body in Churchyard	37.00	25.00	12.00
Burial of cremated remains in Churchyard or other lawful disposal of cremated remains	37.00	25.00	12.00
MONUMENTS IN CHURCHYARDS	As detailed in Table of Parochial Fees	NIL	As detailed in Table of Parochial Fees
SEARCHES IN CHURCH REGISTERS	As detailed in Table of Parochial Fees	NIL	As detailed in Table of Parochial Fees
CASUAL DUTY FEE for a Sunday or weekday service (during vacancies, holiday cover, sabbaticals and periods of sickness) See the Diocesan Regulations & Guidelines 2014 for further information regarding entitlement	NIL	31.00	NIL

NOTE: Substitute ministers – this includes all retired clergy with Permission to Officiate, all self-supporting ministers and readers with Permission to Officiate. Assistant Curates, SSM Assistant Curates, Readers in Training and Parochial Licensed Lay workers are NOT entitled to be offered a fee.

**PLEASE SEND COMPLETED FORMS BY EMAIL
TO:
cth Thornton@southwell.anglican.org
(OR RETURN BY POST)**

SOUTHWELL & NOTTINGHAM DIOCESAN BOARD OF FINANCE, Finance Office, Jubilee House, Westgate, Southwell, Notts, NG25 0JH.

RECORD OF PAROCHIAL FEES

PARISH/BENEFICE/GROUP FEES REFERENCE No.* **Month/Quarter**

This form should be completed each period, signed and sent to the Finance Dept within 15 days of the period end with cheque(s) or payment by bank transfer for the amount shown.

Please submit a 'NIL RETURN' if no fees have been received in the period.

<i>If this Return is for more than one parish please state PARISH NAME</i>	Type of Service							Name recorded in parish records	STATUTORY FEES ONLY (DO NOT INCLUDE PCC "EXTRAS")					
	Date dd/mm/yy	Banns	Marriage	Funeral	Burial	Crematorium	Cemetery		Monuments	All other	A+B+C	A	B	C
		X	X	X	X	X	X		X	X	Total Fees Received	Fees payable Towards Diocesan Board of Finance	Fees to Retired Clergy/ Substitute Ministers	Fees payable to PCC
									£	£	£	£		
										-				
										-				
										-				
										-				
										-				
										-				
										-				
										-				
										-				
										-				
TOTALS									-	-	-	-		

* Your parish fees reference number can be found on initial correspondence. Please contact Caz Thornton for a reference number if your return is for a benefice or group.

Please continue over page if necessary

Amount payable to Southwell & Nottingham DBF (TOTAL OF ALL SHEETS COMPLETED)

I have enclosed cheque(s) payable to the 'Southwell & Nottingham DBF'.

please place a cross in this box for payment by cheque

I have remitted the total shown by bank transfer.

please place a cross in this box for payment by bank transfer

Bank details: Account number 02919360, Sort Code 30-96-18, Account name "Southwell & Nottingham DBF" (PLEASE QUOTE REF. No.)

Indicate in this box with "X" if you are sending a NIL RETURN

cross for NIL RETURN

I certify that these are the total fees received for the period shown above.

PRINT Name

DATE:

Delete as applicable - Churchwarden/Treasurer/Secretary/Other

PLEASE CONTACT ANDREA PRITCHARD IF YOU REQUIRE ASSISTANCE IN COMPLETING THIS FORM
apritchard@southwell.anglican.org
or 01636 817217