

Academies - Diocesan Governor Appointment Process

Please complete the following form for all new applicants and existing diocesan representative governors who wish to serve a further term.

- Part A to be completed by the Diocesan Governance Officer.
- Part B to be completed by the Chair of Governors
- Part C to be completed by the applicant
- Part D to be completed by the Ex-officio governor (if applicable)
- Completed form returned to the Diocesan Governance Officer (contact details below)

PART A: Background Information:

Part A to be completed by the Diocesan Governance Officer:	
Name of Academy:	
Name of Appointing Body (or person):	
Name of Nominating Body (if applicable):	

PART B: Identification of skills required & details of Academy Vision Statement:

Part B to be completed by the Chair of Governors:	
Current skills gaps on governing body:	
Overview of academy vision statement:	

PART C: Diocesan Governor Application Statement:

To be completed by the applicant:

The role of a diocesan governor in an academy is:

- To safeguard the character and Christian Ethos of the academy and ensure it is conducted in accordance with any founding documents.
- To govern the academy in accordance with the academy vision statement set out in Part B

Please complete the section below if you would like to be a **Diocesan representative governor** at the academy named in part A.

Name: Address: Telephone No. Email address	
Why do you wish to serve on the governing body?	
Do you have any personal or business connection to any employee or governor at the academy? If so, please provide details?	
What knowledge, skills and experience would you bring to the governing body? (e.g. finance/HR/Legal/ education/knowledge of church schools/practising Christian/church involvement/Links with the local community)	
If you are applying for a further term of office please list any training you have completed in the last 3 years (in house, on-line or external)	

Eligibility Criteria	Assessment YES or NO
Are you aged 18 or over at the date of this election or appointment?	
Have you been disqualified as a governor for failing to attend governing body meetings for a continuous period of six months, beginning with the date of the first meeting missed, without the consent of the governing body? <i>Note: This does not apply to Headteachers</i>	
Has your estate been sequestrated (temporarily repossessed) and the sequestration not been discharged, annulled or reduced?	
Are you the subject of a bankruptcy restrictions order or an interim order: debt relief restrictions order or interim order?	
Are you subject to: a disqualification order or disqualification undertaking under the Company Directors Act 1986; a disqualification order under the Companies (Northern Ireland) Order 2002; a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002 or an order made under Section 492(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order)?	
Have you been removed from the office of a trustee for a charity by an order made by the Charity Commission or Commissioners or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which you were responsible or to which you were privy or to which you contributed or to which you facilitated by your conduct?	
Have you been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of anybody?	
Are you included in the list kept under section 1 of the protection of Children Act 1999 (list of those considered by the Secretary of State as unsuitable to work with children)?	
Are you subject to a direction of the Secretary of State under section 142 of EA 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction)?	
Are you barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006?	
Are you disqualified from working with children under sections 28, 29 or 29A of the Criminal Justice and Court Services Act 2000?	
Are you disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care or disqualified from registration under Part 3 of the Childcare Act 2006?	
Have you , in the five years prior to becoming a governor, or since becoming a governor been sentenced to three months or more in prison (whether suspended or not) without the option of a fine?	
Have you , in the twenty years prior to becoming a governor, received a prison sentence of two and a half years or more?	

Have you , at any time, received a prison sentence of five years or more?	
Have you been fined, in the five years prior to becoming a governor or since becoming a governor, for causing a nuisance or disturbance on school or education premises?	
Are you employed to work at the academy or on a contract for services at the academy and work for more than 500 hours a year?	

I have read the summary of regulations above and confirm that I am not disqualified from serving as a school governor. In the event that I am appointed as a Diocesan governor I will notify the governing body immediately, should I become disqualified during my term of office. I understand that it is an offence to serve as a school governor whilst disqualified.

I agree to the information given on this form being recorded and used in accordance with the Data Protection Act and confirm that it is correct and complete to the best of my knowledge and belief.

I understand the role of Diocesan governor as set out in the application form and I will support the vision and aims of the Diocesan Board of Education. I wish to be considered to serve as a diocesan governor

Signed.....Date.....

PART D:

To be completed by the Ex-officio governor (if applicable):

DBE appointment / nomination:

I wish to support the above application:

Signed..... Date.....

OR:

PCC/DCC appointment / nomination:

I confirm that the above applicant has been **appointed / nominated** (delete as applicable) by the **PCC/DCC** to serve as a diocesan representative governor on the following date:

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Signed..... Date.....



THE CHURCH
OF ENGLAND

Diocese of Southwell & Nottingham

JOINING TOGETHER
IN THE TRANSFORMING
MISSION OF GOD

PLEASE RETURN COMPLETED FORM TO:

Alison Jacobson, Governance Officer at the Diocese of Southwell & Nottingham

alison.jacobson@southwell.anglican.org

Tel: 01636 817230

Diocese of Southwell & Nottingham

Jubilee House

Westgate, Southwell

Nottinghamshire NG25 0JH