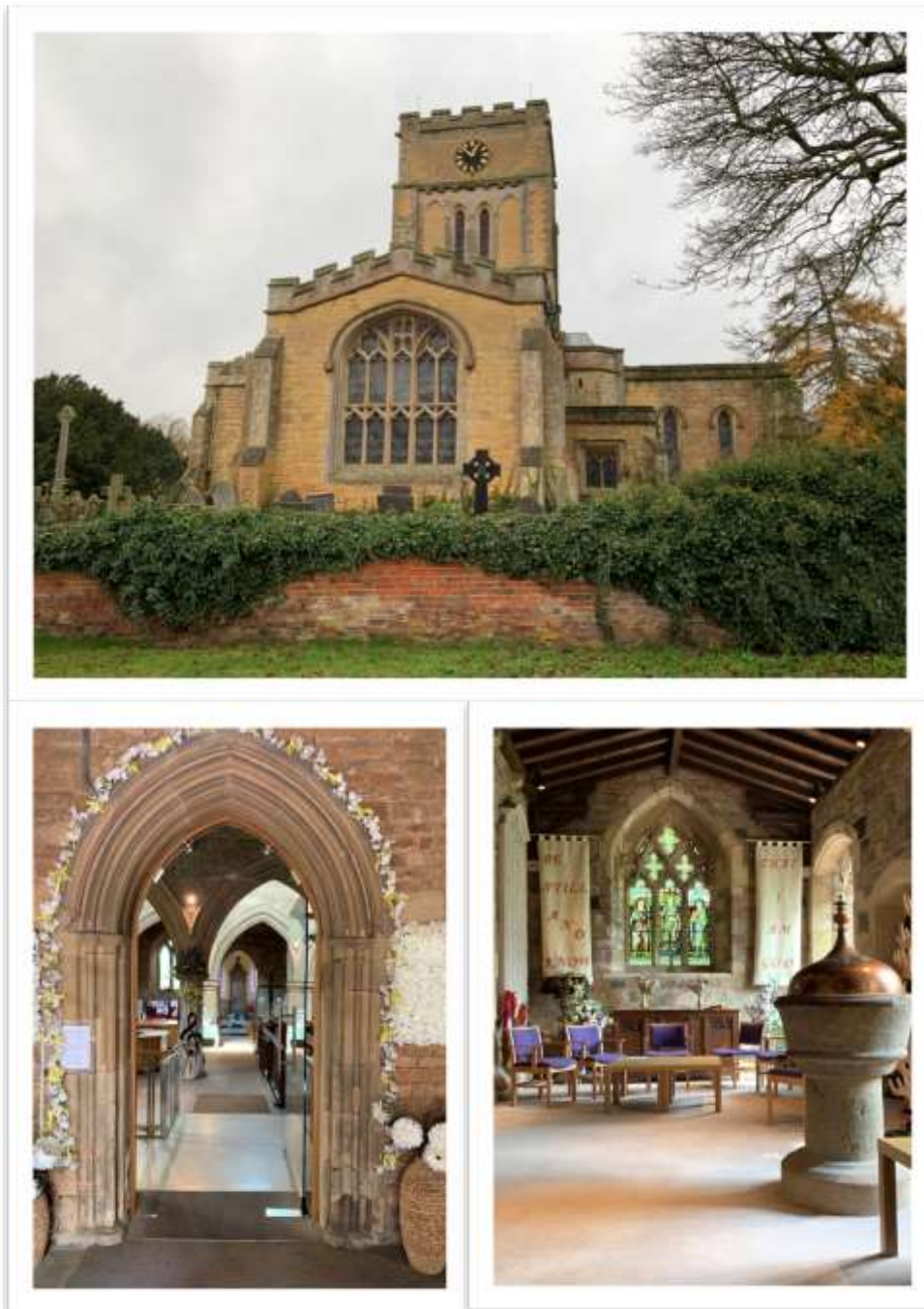


2021 Annual Review



Diocesan Advisory Committee

Diocesan Advisory Committee for the Care of Churches

CARE OF CHURCHES AND ECCLESIASTICAL JURISDICTION MEASURE 1991

In accordance with the above measure Diocesan Synod in February 1993 agreed a Constitution for the Southwell & Nottingham Diocesan Advisory Committee. The Constitution requires re-appointment of members every three years following the formation of Diocesan Synod. The list of DAC members below are nominated for Bishop's Council approval and have been selected to ensure the correct balance of skills, experience, specialism and qualification in the following areas of expertise as outlined in the legislation and the constitution:-

The role of the church as a centre of worship & mission
Church architecture, archaeology, art and history
Historic Development and use of church buildings
Church of England liturgy & worship
Use and care of churchyards and burial grounds
Care of historic buildings and contents

DAC Membership 2022-2024*

The Revd Canon B Gamble	Chairman
Mr J Pickett	Secretary
The Ven Victoria Ramsey	Archdeacon of Newark ex officio
The Ven Phil Williams	Archdeacon of Nottingham ex officio

Elected by Bishop's Council from Diocesan Synod Members:

Mr P Harris#
Mr R Howes

Specialist Members appointed by Bishop's Council:

Mr M Hawkes	Archaeological Adviser
Mr W Young	Conservation
Mr C Andrews	Architect
Mr G A Renton	Architect; Disability; EH Nominee
The Revd A Dempster	Structural
Mr J Mordan	Local Authority Rep
Mr M Goodwill-Hodgson	Architect
Mrs B Cast	National Amenity Societies Rep
Mr W L Exton	Bells Adviser
Mr F J R Stephenson	Churchyards Adviser
The Revd D Stevenson	Buildings
Mr J Mayers#	Architect

In attendance:

Mrs A Redgate (Diocesan Registrar)
Mrs E Dunleavy (Registry Clerk)

**Under the Church of England (Miscellaneous Provisions) Measure 2019 the DAC Chair and DAC Committee Member may only serve a maximum of 2 successive terms of office unless authorised by Diocesan Synod.*

***A usual term of office is three years (Triennium)*

new member for 2022-24

****These will come into effect from 2022 for the next Triennium*

Ding, Dong: 50 Years Association with the DAC

Our DAC Bells Adviser finally lets go of his bell rope



In December 2021, after some 50 years' association with the DAC, including 40 years as a committee member, Mr Mick Exton finally stepped down as the DAC bells adviser. He had attended meetings well into his eighties despite ill health and, in the latter years, much discomfort; he has been a valued servant and much admired member of the committee. Mick's knowledge of our Diocesan bells, bell frames and Towers is second to none, though his successor, George Dawson, may well have an equal claim to such a description. As a Diocese and DAC we have indeed been, and continue to be, blessed with excellent bells expertise.

Mick has helped most of our parishes over the years, and there are few church buildings that he is not familiar with or hasn't ventured up the tower of. He attended most meetings over the last 40 years and was usually the first member in the building on DAC meeting days. He frequently briefed me, as DAC Secretary, on any up and coming projects and was always a willing adviser to our parishes, producing regular reports for the attention of the committee. He had intended to step down several years ago but the lure of his passion for all things bells, kept him involved.

Mick was keen to make his 50 years of involvement though, and this he duly did. The pandemic and Mick's ill-health prevented him from sharing a more active marking of his achievements with other DAC members. However he was presented with a card and gifts, as a token of our appreciation, at his home, just before Christmas .



Mick (far right) as a member of Kirkby in Ashfield bell ringers in 2001

DAC Advisers

The DAC are blessed indeed to have had and to continue to have, a marvellous pool of advisers to help us in our decision making and to assist parishes with their proposals. Below are just some of those who can help in various specialist areas with our church buildings and churchyards and who regularly undertake visits and produce helpful reports:

Dr Chris Brooke & Dr Mike Hawkes: [Archaeology](#). Mike sits on the DAC and Chris has knowledge of our churches and churchyards going back over many years.

George Dawson: [Bells](#). Has stepped out of retirement to help us, following Mick's retirement.

Frank Stephenson: [Trees & Churchyards](#). Another long serving adviser, has recently come off the committee but is still continuing to advise parishes on a regular basis.

Robin Hutchinson: [Clocks](#). Has continued the excellent work of his predecessor, David Cope. Another busy Adviser who regularly visits our churches and reports back to the DAC.

William Young: [Conservation](#). William has been advising our parishes for many years and also sits on the DAC.

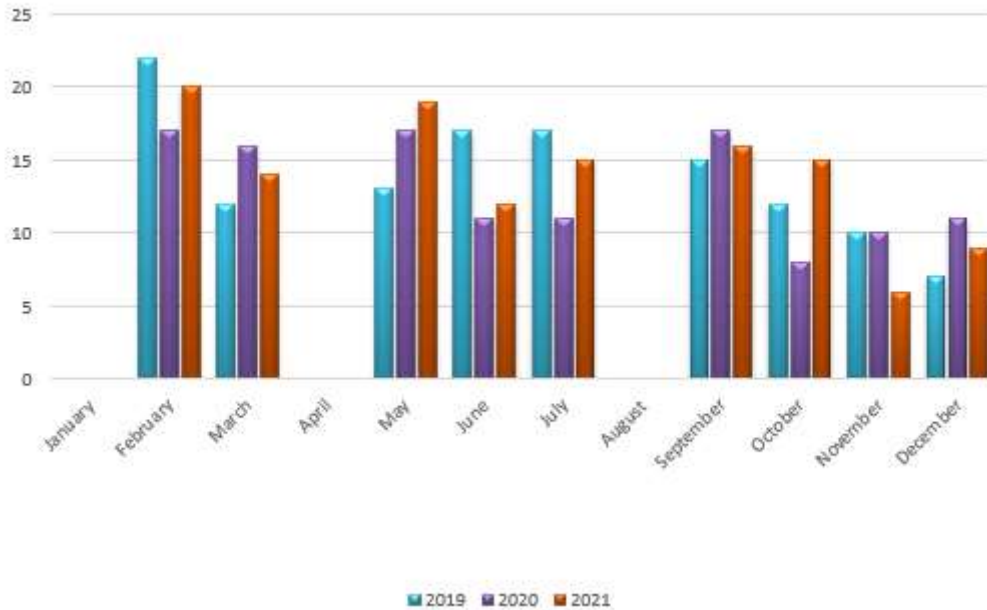
Richard Taylor: [Heating](#). Stepping into the breach after Geoff Pogson's retirement during the pandemic. Richard has been kept very busy indeed and we are very grateful as he continues to advise for neighbouring diocese.

Paul Hale: [Organs](#). Another long standing and nationally respected adviser that we are blessed to call upon. He was Rector Chori and Cathedral Organist at Southwell Minster from 1989 to 2016.

Dan Beal: [Stained Glass](#). Another adviser who has stepped up to help us in recent years. Based at Lincoln Cathedral, Dan's expertise and helpful advice has been much appreciated.

Revd Adrian Dempster: [Structural](#). Adrian is another long standing and well respected member of the committee. His advice is often sought on building projects and churchyard walls.

New Applications to the DAC by Monthly Meeting 2019-2021



2021 was another year of disruption and change due to the ongoing pandemic. Parishes responded well to the difficulties and the DAC proceeded largely unchanged despite the problems caused by covid and the necessary restrictions.

Every DAC meeting went ahead as planned, though all of these took place via Teams and only the November meeting (ironically the meeting with the lowest number of applications for years) took place in person back at Jubilee House.

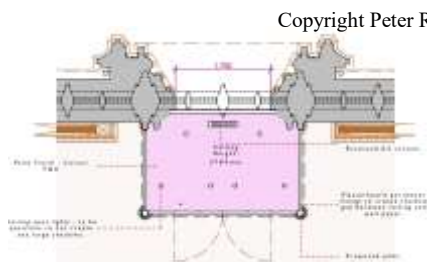
It is no surprise that the busiest meetings follow on from those months when the DAC do not meet ie February, May and September. Like all committees it is often the simple items that can take the greatest time discussing, whereas the larger more complex applications can be moved forward quickly. This is largely due to the fact that the bigger proposals will have more details and greater involvement from the church architect. The smaller the works, the less detail gets supplied and therefore more questions get raised by the DAC.

The committee gives advice on all the applications received and will usually give a “no objection” or a “recommendation”, for health and safety or works with a positive environmental impact. If an application is not yet ready to be progressed, then a notice of deferral will be sent to the parish with guidance as to what is still required. It is important to note that the DAC is there to provide advice to the Chancellor of the Diocese, so that he is able to provide a rounded and measured judgement on all works submitted to us.

The DAC usually review all List B works at meetings as well as Faculty applications. List B works are ultimately authorised by an Archdeacon allowing for quicker approval of minor or like for like proposals; Faculty applications are subject to public notice periods, should seek consultation and be authorised by the Chancellor. These works will require greater scrutiny and therefore the process will take much longer.



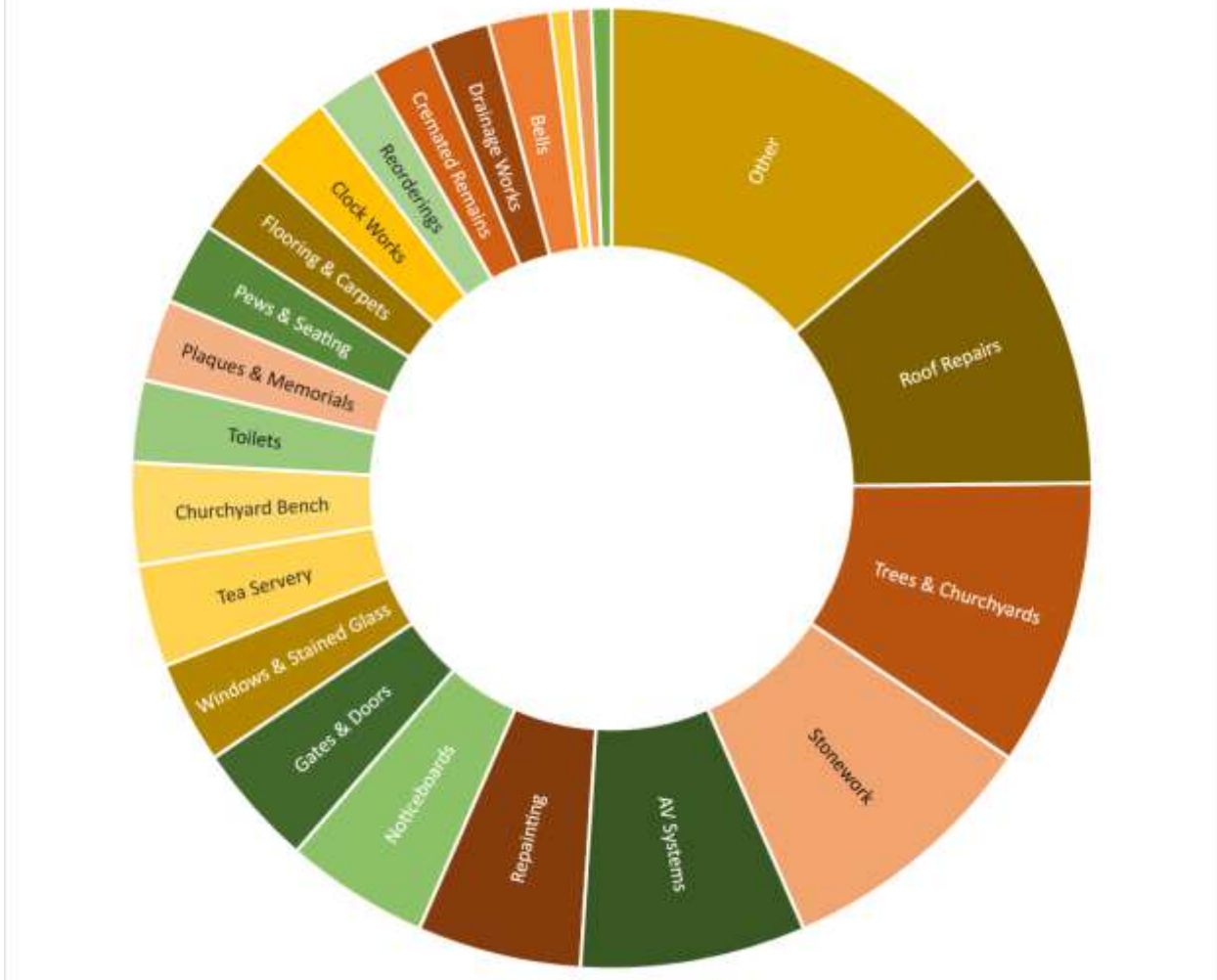
Clock repairs at Weston All Saints



Copyright Peter Rogan

Internal porch proposed for St Mary's, Nottingham

Breakdown of works applied for in 2021



2021 was another year when maintenance of our church buildings took precedence over works of change and development. As covid continued to change our lives and working patterns, so parishes majored on tending to the trees and churchyards, repairing stonework and fixing tired roofs. A lot of the AV works centred around the installation of cameras and monitors for live streaming as this started to become the norm and our churches adapted to the needs of parishioners unable or not wishing to leave their homes and come into church, for fear of infection

As ever the works to our church buildings were many and varied. Repairs as specified by the latest Quinquennial Report often make up the bulk of enquiries and applications but such is the variety and beauty of our churches, they are by no means the only requirements for work: heating and lighting, audio visual systems, organ repairs, handrails, ramps to ease access, repairs to boundary walls and fences, maintenance to trees and churchyards and repairs and maintenance to clocks and noticeboards, the list is varied and many.

Example projects applied for during 2021 were at:

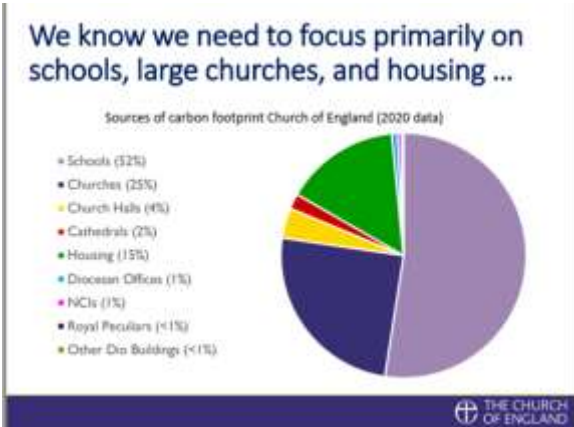
- East Markham St John:** re-roofing of south aisle
- Bole St Martin:** rehang peal of bells and repairs to bellframe and louvres
- Mansfield St Lawrence:** toilet and tea bar for the west end
- Nottingham St Mary:** major lighting works; internal porch for the west end; tea servery area
- Selston St Helen:** south aisle re-ordering
- East Drayton St Peter:** north aisle roof repairs
- Attenborough St Mary:** clergy vestry reorganisation

Some of these works were funded by grants specifically made available because of the impact of Covid 19 on church fundraising. The grants were administered through the Historic England Covid-19 Heritage at Risk Response Fund.

Moving Towards Net-Zero

In February 2020 General Synod set in motion that the Church of England would aim to be Net Zero by 2030. This was a radical and ambitious step, leaping ahead of the initial 2045 proposal and some way ahead of the current government's 2050 target.

To achieve this, every parish will need to consider the way they heat and light their church buildings, the way they operate on a daily and weekly basis, how people travel around and how they manage their churchyards. To help in this aim the Church of England undertook a study to see just what was needed and how we can thus best help our parishes to try and achieve these aims. The study was the Wayfinders Project (2021) which looked at a sample of our churches, church schools, church halls, church properties and diocesan offices.

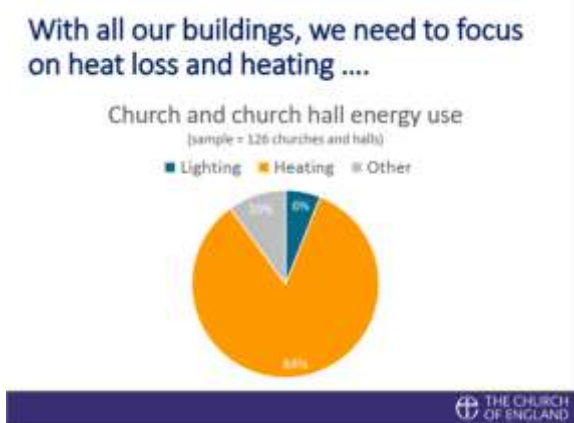


The sample showed the main priorities are overwhelmingly with Church schools (52%), churches (25%) and church housing (15%).

Of the church buildings the main energy users are our urban churches and of these it is the larger ones and Cathedrals as one would expect.

Those with a high footfall and those in regular use are the prime targets to help with reducing their carbon footprint.

Rural churches had only a small impact and therefore the needs for these buildings will be relatively small.



Of the church buildings, the main areas of focus will be on heating (84%) and lighting (6%)

The report highlighted certain areas that could be looked at with regard to the larger and busier buildings:

- Air to air source heat pumps
- Electric hot water points
- Solar PV panels

Good basics for all churches were found to be:

- Fabric Insulation
- Replacing single glazed windows with double glazing where appropriate
- Use of LED lighting

2022 will bring in further revisions to the Faculty Rules to enable Eco-Friendly works to be achieved and approved more easily, though it will also make other works harder to implement if they will impact on the churches carbon footprint.

The Diocese appointed a new Environment Officer Sir, Mr Robert Cleave, to help us achieve these targets. Robert will work two days a week on this important role from February 2022: deo@southwell.anglican.org

Things we can do to help achieve Net Zero:

- ◆ Switch to 100% renewable electricity
- ◆ Upgrade & improve lighting to LED lamps and fittings
- ◆ Improve heating controls by optimising heating settings
- ◆ Draught proofing
- ◆ Improve the efficiency & longevity of existing heating system
- ◆ Install solar panels
- ◆ Use energy saving devices
- ◆ Change heating system to a new one
- ◆ Reduce background heating hours or temperature
- ◆ Add insulation to loft areas or cavities
- ◆ Double/secondary glazing
- ◆ Behavioural changes



Rocha Eco Church award at Kimberley Holy Trinity

Funding Church Works

Maintaining a church building, whether it is a modern church (20th Century) or a Grade 1 listed medieval gem, costs money. All parishes will at some time need to raise funds to enable new works or to repair and/or maintain the existing building. Rainwater goods, stonework, roofs, floors, electrics, lighting, sound systems, clocks, bells, organs, seating and many more items require replacement or repair from time to time.

Although many churches raise funds through fetes, cake stalls and by other similar means, bigger projects will require more significant contributions from external funders. Below are the main sources of local and national grant givers with details of where to seek others.

Notts Historic Churches Trust info.nhct@gmail.com Mrs Margaret Lowe, Grants Admin.
It raises money to grant-aid historic churches and chapels in Nottinghamshire. It is non-denominational and can consider making grants to any Christian historic church or chapel in need of support.

Alexander and Caroline Simmons Trust katiesenior@hotmail.com 01949 850384
Provision of alms houses accommodation and financial grant aid to Churches in the Diocese of Southwell and Nottingham.

Listed Places of Worship Grant Scheme <http://www.lpwscheme.org.uk/> 0800 500 3009
The Listed Places of Worship (LPW) Grant Scheme gives grants which cover the VAT incurred in making repairs to listed buildings in use as places of worship. The scheme covers repairs to the fabric of the building, along with associated professional fees, plus repairs to turret clocks, pews, bells and pipe organs. **Now extended until March 2025**

FCC Communities Foundation (formerly Wren) info@fcccommunitiesfoundation.org.uk
Awards grants for community, biodiversity and heritage projects from funds donated by FCC Environment through the Landfill Communities Fund and Scottish Landfill Communities Fund.
01953 717165

National Lottery Heritage Fund MidlandsandEast@heritagefund.org.uk 0115 8576763
The National Lottery Heritage Fund distributes money raised by the national Lottery to support all aspects of heritage in the UK, from historic buildings and museums to archives, nature conservation and oral history. They provide both capital grants (for buildings and equipment) and time-limited activity grants.

There are many other sources for general and specific funds. Please consult the following:-

Parish Resources Website

<http://www.parishresources.org.uk/resources-for-treasurers/funding/>

Church Care Website

<http://www.churchcare.co.uk/churches/funding-and-grants>

Ecclesiastical Website

<https://www.ecclesiastical.com/churchmatters/news-and-faqs/useful-information/fundraising/index.aspx>

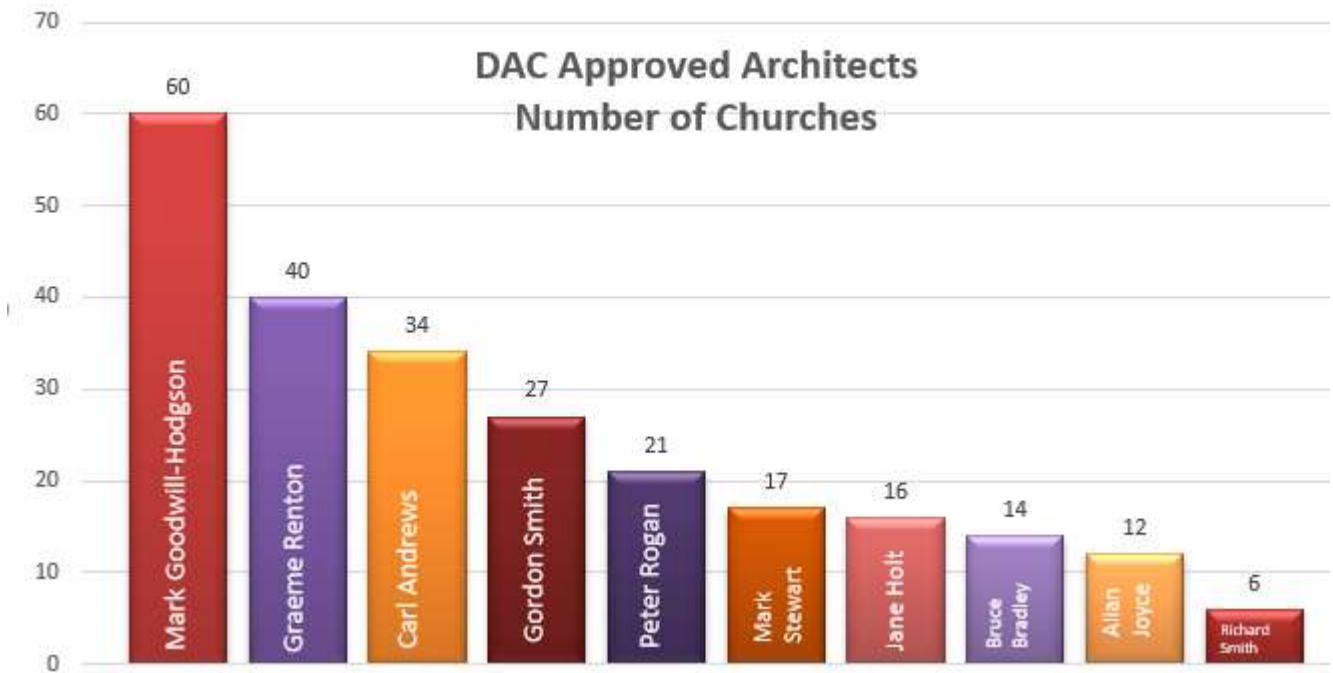
The Diocese also has a Funding Adviser: Mr Tony Brown Tony.Brown@southwell.anglican.org
Please consult him at the earliest stage of any possible funding campaign.



Stapleford St Helen



Trowell St Helen



Within the Church of England every church building must be inspected, by an architect or chartered building surveyor, every five years. This regular system of review is designed to ensure that church buildings are kept in good repair.

The ten architects with the most churches across our diocese are shown on the above graph. The graph indicates the number of churches they each care for and whether this number has gone up or down. 2021 saw the retirement of Chris Moxon after many years of service. Chris was the architect for 27 of our churches so this will mean new appointments for several churches especially in the Bassetlaw & Bawtry Deanery. As a result Richard Smith comes into the top ten. Compared with 2020, Carl Andrews and Jane Holt have increased the most with 3 and 2 churches more, respectively.



The Church of England (Miscellaneous Provisions) Measure 2019, has tweaked the procedure for appointing an architect or surveyor. A PCC is still required to appoint someone to inspect the church and produce a report on the inspection. The PCC should not appoint anyone without first obtaining and seeking advice from the DAC and ensuring that the person appointed has the necessary qualifications and experience. The architect should send one copy of the report to the DAC Secretary and Archdeacons, and another to the PCC and incumbent.

The appointed person no longer needs to be on an approved list held by the DAC but the advice of the DAC should be sought to ensure of their qualifications and expertise. As a result, the DAC Secretary will still keep a list of architects and surveyors as a record of those serving across the diocese, but PCCs will not be restricted by this when choosing a suitable applicant.

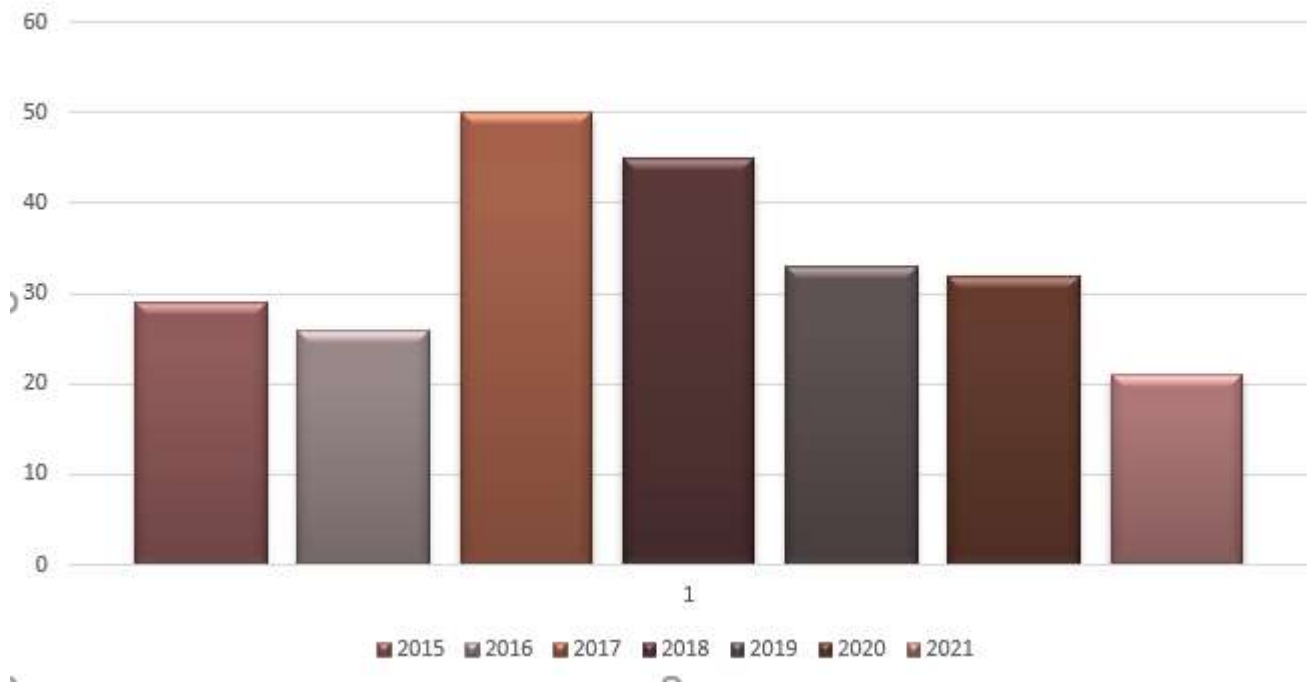


Basford St Leo: undergoing improvements in 2021



Treswell St John reordering plans underway

QI Reports received 2015 to 2021



Every year the Archdeacons' office sends a reminder to all parishes about reports due or overdue. Each parish should then contact their church architect to arrange a suitable date and time for the inspection to be undertaken. If there is a reason why an inspection cannot be undertaken the Archdeacons' Office should be contacted to let them know the reason for the delay. This can often be due to works planned or currently taking place which would hinder an inspection or make it inappropriate. It is important that these inspections take place to provide a detailed guide to works which need to be done immediately or within the next five years.

2021 saw a low uptake of reports. This can be partly explained away by the restrictions of the pandemic as well as absences due to covid infections. Often it can be because reports do not get passed on to the DAC Secretary. It is important that the DAC and Archdeacons receive these reports to keep an accurate and up to date record.

In our diocese the fees for these reports are borne by the PCC. Although these can vary from approx. £400 for a small church, to over £800 for a large church, it should be remembered that this cost is divided over 5 years and could help save parishes thousands of pounds by pointing out areas of necessary repair, before they become insurmountable problems.

Basic and routine clearance of gutters, downpipes and the like, can help prevent serious roof repairs as well as preventing damage to stone and brickwork. Water ingress can also lead to interior damage and deterioration to decoration as well as organs, bell chambers and electrics. In the words of William Morris (founder of SPAB) it pays to 'Stave off decay by daily care'.

Important Maintenance Issues to Note:

Guttering & Downpipes Clearance	twice a year
Visible inspection of fabric	annually
Heating inspection	annually
Fire Safety & Extinguishers	annually
Heath & Safety Inspection	annually at least
Lightning Conductors	2 to 5 years
Electrical Installations	5 Years
Quinquennial Inspection	5 Years

The QI Report will state all of these requirements. Liaise with your church architect if in any doubt.



The Online Faculty System (OFS)

Changes from July 2022

Nationally, there will be amendments again to the Faculty system. The aim is to reduce the regulatory burden for works that shift the church towards net-zero carbon. These were approved by General Synod on 9 February. The rules are due to come into force on 1 July. The motives behind these rule changes are:

- (a) to encourage behaviour that will move churches towards net-zero carbon
- (b) to make the permissions route more straightforward for proposals that are most likely to reduce carbon;
- (c) to increase the strength of the case needed for a parish that has a proposal that will commit it to producing additional carbon well after 2030, for example, installing a new oil boiler;
- (d) not to put into the rules matters better dealt with by guidance.

For example, the amendments will remove the current provision for the like-for-like replacement of a boiler that uses a fossil fuel supply; such work will instead require a faculty.

Every faculty application will require an explanation of how the applicants have had due regard to the guidance in relation to Net-Zero and any environmental implications. Our Diocesan Chancellor has already implemented this change and has requested a document to illustrate any impact on carbon footprint and/or production of a carbon audit.

The new regulations will give due regard to all areas relating to this commitment to 2030, so please give particular consideration to these areas:

- Draught proofing doors and windows
- Insulating heating pipes
- Use of low-energy lighting
- Replacing boilers with non-fossil fuels
- Consider roof insulation where appropriate
- Use of soft furnishings: kneelers, cushions and carpet runners
- Electric Vehicle Charging points
- Solar Panels
- Electric Heating

Please note that the like for like replacement of gas and oil tanks will no longer be permissible under List B and will require a full faculty from July 2022.

All architects have been requested to highlight and advise on any areas that your church building could be improved, in relation to its environmental impact, within the QI report

Don't forget simple approaches to reducing energy usage. Such as switching lights and equipment off when not needed. Also, review your heating strategy, when it comes on and goes off and your thermostat settings. Heating in some cases, can be turned off 30 minutes before the end of a service or before closing the church up and the church will take some considerable time to cool down.

More detailed information on energy saving ideas for churches are covered in these guidelines; <https://www.churchofengland.org/sites/default/files/2019-12/Energy%20-%20Economic%2C%20Environmental%20and%20Efficiency%20%20Guidelines.pdf>

For further help and advice on all these matters consult with your church architect, the DAC and the DAC Adviser and the Diocesan Environment Officer. Please also take a look at the wide advice available on the internet especially through the Parish Buying website and the various webinars run through the churchcare website: <https://www.churchofengland.org/about/environment-and-climate-change/webinars-getting-net-zero-carbon#na>

The Diocese of Southwell & Nottingham
Church Building Statistics
(based on Church Heritage Record data)

The Church Heritage Record lists our diocese as having 339 church buildings, sites or former places of worship. These consist of:

- 110 Grade 1 church buildings
- 71 Grade 2* church buildings
- 67 Grade 2 church buildings
- 91 unlisted church buildings

Eight churches are in the hands of the **Churches Conservation Trust (CCT)**:
Saundby St Martin (right), Elston Chapel, Milton Mausoleum, Fledborough St Gregory,
Cotham St Michael, Littleborough St Nicholas, Gamston St Peter and Low Marnham St Wilfrid



We have 5 recognised sites of **church ruins**:

Hablesthorpe St Peter, Haughton St James, Colston Bassett St Mary, South Wheatley St Helen and Thorney Old Church

We currently have **3 Major Parish Churches** (over 1000 sq.m in size):

Newark St Mary (left), Nottingham St Mary and Worksop Priory St Mary. We have 25 Large Churches (between 600 sq.m and 999 sq.m); 170 Medium Churches (between 200 sq.m and 599 sq.m); and 38 Small Churches (up to 199 sq.m)

Since 1971, 25 churches have had to close across the diocese from Beeston Rylands St Mary (1971) up to Hockerton St Nicholas (2018); 8 of these, have been taken over by the CCT (as above); 6 were sold to other denominations; 5 were private sales; 2 suffered fires and closed (Retford St Albans (right) and Bestwood St Matthew) and another, Clifton St Francis has been demolished after being in an unsafe condition for several years.



Four closed churches have recently been sold or are in the process, Darlton St Giles, Carburton St Giles, Barnstone St Mary and Dunham on Trent St Oswald.

We have seven churches currently with solar PV panels on their church roof and one using an air source heat pump: Aspley St Margaret, Elton on the Hill St Michael, Farndon St Peter, Lady Bay All Hallows, South Scarle St Helena, Sutton on Trent All Saints and Worksop Christ Church.



Lady Bay All Hallows



Aspley St Margaret



Carved oak lectern of St Michael
and the dragon at Halam St Michael

Grateful thanks to my Chair and all our Committee Members and Advisers for their continued commitment, dedication, expertise and their overriding concern for conservation, heritage and mission in their work.
Their enthusiasm and skills are very much appreciated.

This review created and compiled by Jonathan Pickett, DAC Secretary
March-April 2022