



**Mothers' Union
Southwell Diocese
Registered Charity
Number: 249878**

Application form for 'Away from it All Holidays'

The Mothers' Union holiday scheme



A responsible adult within the family group is asked to complete this form on their behalf having first:

1. Sought permission from the other adult family members who are hoping to come on the holiday, to complete the form on their behalf.
2. Asked them for all the relevant information required.
3. Checked that all party members will agree to abide by the booking (at part 3) (Please note: someone whom the applicant nominates may complete the application must sign the form, see section 18)

1. Please provide the following information about the individual or family group who is/are applying for this holiday. If you are hoping to take a friend of the family with (adult or child) or a distant relative, please include their details.

Full Name	Relationship eg mother, daughter, grandparent, friend etc	Date of Birth

2. If a married couple or partners are included above please indicate how long the couple have been together in a stable relationship.

3. Which of the persons named above is completing the form (this should be someone who undertakes the role of responsible adult within the family group).

4. Responsible persons details

Address:

Email address:

Postcode

Mobile number

5. The Mothers' Union is a Christian organisation, which seeks through its project work to support families. We offer a week's holiday at a 6/8 - berth caravan at Mablethorpe. Please indicate how this would be of benefit to you/your family.

6. When did you/your family last have a holiday?

7. Please mention any current or recent physical or mental health problems you or any of those in your immediate family group named on this application are/have experienced (use additional sheets if necessary).

8. Please mention any medication, which you or anyone whose name appears on this application form is/are currently taking.

9. Do you or any other member of your group applying to come on this holiday have any special needs? – If yes please indicate who has the special needs and what they are?

YES NO

10. If any children within your immediate family are included on this application, are any of them currently or at any time in the past been on the 'at risk register'? If yes, please indicate name and give details

YES NO

11. Has your conduct or that of your immediate family group included in this application ever caused or been likely to cause significant harm to a child or your person under the age of 18? If yes, please give details.

YES NO

12. Have you or any member of your family group included in this application ever been convicted (or have a case pending) of any criminal case against children? If yes, please give details.

YES NO

13. Have you or anyone else in your immediate family group who are included in this application ever been convicted (or have a case pending) of any other criminal offence including substance abuse? If yes, please give details.

YES NO

14. Have you or anyone else within your immediate family group included in this application ever been cautioned by the police or bound over to keep the peace? If yes, please give details.

YES NO

15. Is there anything else you would like us to know as we consider this application?

YES NO

16. Supporting agents: If the Mothers' Union can potentially offer you a holiday, your application will have to be supported by someone who knows you or your family in a professional capacity, such as your GP, another medical professional, social worker, member of the clergy, a head teacher etc. They will be asked to read this form and complete Part 2 confirming their endorsement of your application. The Mothers' Union may contact your supporting agent to seek clarification on any points raised in your application.

Supporting agent's details

Name:

Address:

Postcode:

Telephone:

Profession:

17. Data Protection:

Under GDPR (2018), Mothers' Union in the Diocese of Southwell and Nottingham need your agreement to hold the information you have supplied:

- To copy in its entirety (including answers to questions 12-13) to whoever will act as a supporting agent for you/your family
- For use in connection with our charitable purposes (Please note that if you answer 'yes' in response to questions 12-13 the information will be treated confidentially by those involved in administering Away From It All holidays. All information received is stored under secure conditions).
- To pass on contact details and any other necessary information required to booking agents/holiday venue.

Our full data protection details can be found here <https://mulinkupsouthwellandnottingham.wordpress.com/>

18. Please sign to confirm that:

1. To the best of your knowledge the information on this form is correct.
2. You give your consent to the information you have supplied being used in the ways indicated.
3. You, on behalf of all applicants within your family group named on this form, agree to the booking conditions for AFIA holidays as in part 3 of this form.

Your Signature: _____ Date: _____

PART 2

Application form for '*Away from it All Holidays*'

To be completed by the supporting agent and returned

19. About you, the supporter

Name:

Designation:

Address:

Postcode:

Telephone:

Profession:

20. The name of the individual/family for whom you are willing to support:

21. Please describe the nature of your relationship with this individual/family:

22. How long have you known this individual/family in the capacity outlined above?

23. Why do you feel this individual/family should be allocated a holiday?

24. To the best of your knowledge is the information in part 1 of this form correct?

YES NO

25. Please remember the AFIA Holidays booking conditions part 3, have you any reason to suppose that the applicants will not strive to fulfil these booking conditions? If yes, please explain:

YES NO

26. Are you aware of any problems which might arise for the applicant, the holiday venue of the Mothers' Union if this individual/family are offered a holiday? If yes, please provide details.

YES NO

27. Have you any additional comment or information that is relevant to this application?

YES NO

28. If any problems occur during the holiday, we may need to contact you in order to seek your advice about the resolution. Are you willing to be approached in such circumstances?

YES NO

29. Data Protection

Under GDPR (2018) Mothers' Union in the Diocese of Southwell and Nottingham needs your agreement to hold with information you have supplied for use in connection

with it charitable purposes.

Our full data protection details can be found here

<https://mulinkupsouthwellandnottingham.wordpress.com/>

30. Please sign here below, to confirm that:

- To the best of your knowledge, the information you have supplied is true and complete

- You give your consent to the information you have supplied being used in the ways indicated

Your signature:

Date:

PART 3

Booking Conditions

Before the holiday

If the Mothers' Union are in a position to offer your family a holiday, your application will need to be supported by someone who knows your family in a profession capacity. They will be asked to read through the application form and complete part 2 endorsing the application. The Mothers' Union may contact your supporting agent to seek clarification about aspects of your application.

You will only be considered for an AFIA holiday if it is 3 years or more since your last holiday.

During your holiday

- Only those named on the application form can attend the holiday – no other adults or children can reside at the caravan.
- No one should visit the applicants at the caravan, unless this has been agreed in advance with the Mothers' Union and the supporting agent, and the confirmed in writing before the holiday starts.
- The caravan should be treated with respect and left in the same condition in which it was found.
- All site regulations must be adhered to.
- Site members, staff and fellow holiday makers and members of the public should be treated courteously so that everyone has an enjoyable holiday.
- Children should be supervised at all times.
- Any damage must be reported to the site staff and Mothers' Union team.
- If serious problems arise during the holiday the Mothers' Union team and Duty Manager (if applicable) should be advised.
- The Mothers' Union reserve the right to withhold any deposit or travel expenses, which were paid and seek compensation for the individual/family for any damage to property or personal injury sustained.
- The Mothers' Union also reserve the right to withhold any deposit which was paid if the individuals/family fail to go on the holiday without either: giving adequate notice (4 weeks prior to the start date of the holiday) or provide an appropriate, verifiable explanation as to why, at the last minute any individual or family were unable to go on the holiday, (such as ill health etc).



Please note:

The Mothers' Union are not able to meet all requests, and sadly, not all applicants will be offered a holiday. As soon as a decision has been reached you and the applicant will be advised.

If for any reason you need to contact Mothers' Union in regard to this application, please call
01636 817223

PLEASE RETURN THIS FORM TO:

**For the personal attention of the AFIA Co-ordinator
c/o Mothers' Union, Jubilee House, Westgate
Southwell
Nottinghamshire
NG25 0JH**

