

St Peter & St Paul's Church, Mansfield

Children & Families Minister

- Purpose of role:** To strengthen and develop our ministry with children (0-11) and their families, enabling them to grow in faith and number
- Line manager:** The vicar of St Peter & St Paul's Church
- Basis of employment:** 15 hours per week. 3-year fixed term contract; 6 month probation period
- Safeguarding & DBS:** Safeguarding training must be undertaken in line with Diocesan requirements. An Enhanced DBS disclosure is required.
- Support:** Time for an annual retreat and training that will enhance the work will be given. A budget for children & families ministry will be provided. Diocesan networking, support and training opportunities are available.
- Special requirements:** There is a genuine occupational requirement for the post holder to be a communicant member of the Church of England or a member of the Churches Together in Britain & Ireland.

Key responsibilities:

- work with the vicar, PCC and ministry team to develop our vision to 'cherish and encourage our children and young people in faith'
- oversee 'Sunday Kids' to ensure the ongoing nurture of faith and discipleship in our children
- support our existing ministry to children and their families, notably our monthly Everyone Together and special services and events. This may involve some leading of aspects of worship, including talks/addresses
- develop fruitful links with St Peter's CofE Academy and other local schools, through offering collective worship and other appropriate involvement, with the aim of sharing faith with primary age children.
- discern and implement new ways to nurture the faith of our existing children and their families, fostering their sense of belonging in our church family and helping them to grow as confident disciples of Christ
- discern and implement new ways to welcome more children and their families into St Peter's, and help them discover and grow in faith
- in particular, develop a ministry with pre-school age children and their carers
- encourage and support existing and new volunteers to share in children's ministry
- be accountable to the PCC and Vicar, prioritising Supervision Sessions and Ministry Team meetings, and providing verbal and written reports of their work
- give the highest priority to safeguarding children and adults they encounter, follow church safeguarding procedures and support the culture of safeguarding at St Peter & St Paul's

Person specification:

	Essential	Desirable
Faith	<ul style="list-style-type: none"> • Be an inspiring example of the Christian faith for children, their families and the whole church • Passionate about inclusion and sensitive to the spiritual needs of children and their families • Passionate about nurturing children and families in their faith 	

	<ul style="list-style-type: none"> • A desire to reach those currently outside the church and share faith in meaningful and accessible ways 	
Experience	<ul style="list-style-type: none"> • Experience of fruitful children and family work within a church setting • Experience of effectively operating within safeguarding policy and practice 	<p>Experience of initiating and running projects and events.</p> <p>Experience of leading/developing teams around a shared vision and purpose</p>
Personal attributes	<ul style="list-style-type: none"> • A relational person, able to relate to children and their families appropriately with warmth and encouragement. • Creative and able to take own initiative, listening and discerning God's prompting, and seizing opportunities to build up the church's ministry with young people • Able to work effectively with others, and encourage others to share in ministry • Organised and self-motivated, able to work to deadlines • Able to set relational boundaries and apply appropriate confidentiality • Reliable and of utmost integrity • Willing to undertake training and development when necessary • Willing to be accountable to the Vicar and the PCC, and work alongside the Ministry Team • Love St Peter & St Paul's and its people, supporting the wider vision of the church and our four mission priorities • Have own transport to schools and local places • Commitment to safeguarding in all aspects of their work 	
Competencies and skills	<ul style="list-style-type: none"> • Ability to communicate faith appropriately to children and their families, to both existing, new and potential Christians • Ability to plan and deliver creative, illuminating and stimulating ministry which enables children and families to grow in faith • A confident public speaker in church, school and community 	<p>Realistic about the needs and challenges within our wider community</p>

Terms of employment:

Work Pattern: 15 hours per week. Hours will be worked flexibly (including weekends and evenings when required), but with certain fixed points, including Sunday morning. Some work will be required in school holidays around major Christian festivals. It is expected that the post holder will be an active member of St Peter & St Paul's, including Sunday services.

Pay: £13 per hour

Annual leave: 84 hours each year (equivalent to 5.6 weeks). Annual leave should ordinarily be taken during school holidays, working around major Christian festivals.