



Programme Management Office



DIOCESAN VISION 2030

The Diocese of Southwell & Nottingham has a compelling vision to offer Living Hope to the city, towns and villages of Nottinghamshire and beyond.

To see this vision realised, our mission and calling is, “**Growing Disciples of Christ with Compassion, Confidence and Courage**”.

We have identified 7 Areas of Focus for mission and ministry which we hope will act as reference and review points and drive investment and prioritisation of time, energy and resources.

INSPIRING WORSHIP

REACHING YOUNGER

ENHANCING DIVERSITY

GROWING LEADERS

ENABLING COMMITMENT

ENCOURAGING GENEROSITY

NURTURING PRAYER

We believe there is nothing better anyone can do with their life than become a follower of Jesus Christ which is why we are committed to growing disciples and seeing transformational growth.

There are a wide range of programmes and individual projects within this growth strategy including church revitalisation / church planting / establishing New Worshipping Communities (NWCs) supported by transformational change appointments and the development of younger leaders, supporting and developing lay leaders through the School of Discipleship, investment in resource churches in a variety of contexts, a focus on children & families and youth and much more.

These projects are all led by passionate experts who are creative and engaged, and need support to make their projects happen, to focus on progress and evaluate success – which is why we need you and your project management skills.

PROGRAMME MANAGEMENT OFFICE OVERVIEW

Recognising the need and value of using project management frameworks, the Church of England nationally and locally has been investing in its approach to project governance and principles in order to ensure the funding provided is delivering the outcomes intended.

In 2018 the diocese appointed its first 'Project Manager' – essentially to provide oversight of its existing externally funded projects totalling in excess of £14m. At this time this was one of a handful of 'Project Manager' roles nationally. This diocesan role has developed into the Programme Manager role with input/oversight across the breadth of diocesan initiatives including additional externally funded programmes. We are seeking a further step change to support future funded programmes of increasing complexity that are focused on investing in further church growth across the diocese.



CURRENT FUNDED PROJECTS

The diocese has significant experience of managing and delivering complex change programmes. These major change projects aim to result in a significant difference in dioceses' mission and financial strength. Below are examples of the types of projects / programmes that the PMO supports.

Trinity Church Nottingham

Trinity was established as a city centre resource church in 2016 which now has around 600 adults, children & young people attending each Sunday with a clear planting / revitalisation strategy. This has so far included their previous curate taking a team to Wilford and another planting into St Saviour's in the Meadows, with other plans in the pipeline.

Younger Leadership College

The YLC was established in 2016 and has led to the establishment of an effective intern programme as part of developing younger leaders, especially important in growing the wider leadership pipeline.

St Mary's with St Leonard's Newark

Newark is a Market Town and this is a significant project which seeks to revitalise and bring about transformation. Encouraging signs include a new contemporary service, numerous Alpha courses and a growing Children & Families and Youth ministry.





The Potting Shed

The Potting Shed was established as a rural resource church and the learning is helping to inform our rural strategy as part of our refreshed diocesan vision & strategy.

Additional Resource Churches

Four additional resource churches have seen significant investment including **St Margaret's Aspley**, which is part of 'Woven', **St John's with St Mary's Mansfield**, **St Swithun's Retford** and **St Mary's Nottingham**. All of these are very different contexts ranging from deprived urban estates, post-industrial, market town and city centre but all seeking to bring about transformation and growth.

Growing Younger & More Diverse

This is our children & families and youth focused programme. Investment is focused on 10 flagship churches prioritising children & families ministry and 5 youth hubs. There is also a Youth & Children Fund to support an additional 25 churches that have significant potential in this area of ministry. Two years in and progress is encouraging with success in appointing to roles, outcomes on track, with over 600 new children/youth and a strengthening of school-church partnerships. There is still a long way to go to reverse the downwards trend in children & young people, but there is much to celebrate.

PROJECT SUPPORT OFFICER ROLE

We are looking to recruit a Project Support Officer (PSO) to join our Programme Management Office (PMO). They will work with project leads, who will be based in the individual churches to support a number of projects to ensure they are well planned, financially robust and that they have everything in place to make the desired impact. The PSO will work to ensure the various projects report into the diocesan governance structures and deliver on National Church of England funding requirements.

We are seeking an individual who is passionate about seeing lives transformed through Jesus and in running and supporting the effective planning, implementation and delivery of projects and programmes to maximise their impact as we seek to see transformational growth in our churches across a variety of contexts.

In addition, this individual needs to be well organised, a good communicator, an excellent team player with an understanding of the importance of church growth and a flexible approach.



KEY ACTIVITIES

Below outlines some of the key activities that the PSO will be involved in:

- Attending regular meetings with internal staff (Archdeacons, Children & Youth Trainer and Enabler, Diocesan Growing Younger Lead), creating agendas and maintaining/updating action logs.
- Arranging and attending regular review meetings with Church Leaders. Ensuring that local action logs are updated and follow up emails are sent to capture key actions and next steps.
- Writing and updating reports for regular governance groups including Programme Board.
- Offering support to churches with their strategic plans.
- Room set up/down for meetings where PMO is present / leading.
- General PMO diary management.
- Teams space management (including ensuring documents are up to date and easily accessible to those who need them).

If you are excited by the prospect of supporting our churches in their project journey and you have the right aptitudes, then your experience is less important. We can work with you to provide training, coaching and opportunities for your career and for your vocation in leading people to Jesus.

If you are interested in finding out more please contact Neil Peake for an informal conversation.

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