

## Younger Leadership College Track Facilitator

JOB PROFILE	
Title:	<b>YLC Track Facilitator</b>
Reports to:	Younger Leadership College (YLC) Lead
Management responsibility for:	-
Location:	Jubilee House, Southwell
Basis of employment:	Full Time 35 Hours
DBS check required? (Yes/No)	Yes
Special conditions of employment	
Date written/updated	Dec 2024

### Purpose of Role

The Diocese has a vision of Living Hope for the City, towns and villages of Nottinghamshire and beyond and is committed to its mission of Growing Disciples of Christ with Compassion, Confidence and Courage. As part of the Younger Leadership College (YLC) team withing Discipleship and Ministry, the internship / Apprentice Track facilitator will contribute towards this vision by delivering a specific portfolio of ministry, essentially focussed on those stepping into the first year of the internship and Apprentice Track (discipleship) training.

Our Younger Leadership College is a strategic initiative which invests in discipleship and leadership formation for those aged under 30. We have an aspiration to equip, resource and commission 1,000 younger leaders to fulfil their God-given calling in church and society – and the YLC serves that aim by offering an internship programme, formational training, vocational development and a wider network of young adults across the diocese.

### PRINCIPAL TASKS

- Live and grow as an exemplar of an apprentice, walking in the way of Jesus.
- Deliver clear processes for recruitment of interns, including advertising, applications, interviews and onboarding/inductions.
- Shape and deliver Apprentice Track, leading the spiritual formation and leadership development of those participating in the programme, whether interns or other participants – this includes shaping the curriculum, coordinating the constituent elements of teaching days, formation groups, church placements, immersive days and residential.
- Develop specific work to support the increasing number of 'younger' (18/19 year old) interns and supervise their ongoing formation, based on a good knowledge and understanding of the principles and challenges of personal formation at this life stage.

- Collaborate with the Growing Younger team's Young Leaders programme, both to offer YLCs expertise and to build a pipeline of future interns/AT participants.
- Share in pastoral oversight for all interns, meeting one-to-one and in groups as required.

## ADDITIONAL TASKS

- As one of two employed staff, provide support to the YLC Lead in building, maintaining, equipping and encouraging the wide 'team' of volunteers, church representatives and supporters.
- Play a full role in the life of the Discipleship & Ministry team, including participation in shared development activities and a willingness to engage and offer leadership (as required) in the team's corporate life of prayer and worship.
- Coordinate with other diocesan teams as and where appropriate, and champion YLC and the diocesan Vision and Strategy in all contexts.

## PERSON SPECIFICATION

### **Experience:**

- Past participation in programmes and events for younger people, and able to show own contribution to such activities
- Awareness of the issues and priorities involved in providing Christian leadership/discipleship programmes for 18-30s across a variety of settings
- Demonstrable experience of ministering in a pastoral capacity
- A full driving licence is required for this post

### **Knowledge:**

- Understanding of the Christian concepts of Discipleship and Leadership
- Awareness of the prevailing landscape of spiritual formation and leadership teaching & thinking
- Ability to make optimum use of productivity software

### **Spiritual and Theological Formation:**

- Able to exemplify living and growing as an apprentice of Jesus
- Eager to grow in worship and prayer, particularly engaging with others in community
- Commitment to and passion for a theological vision of discipleship and spiritual formation
- Strong empathy with the diocesan vision and strategy for growth and discipleship

**Skills:**

- High levels of personal motivation and vision
- Excellent communication skills, both verbal and written
- Ability to think ahead and anticipate needs before they arise
- Ability to exercise discretion in dealing with confidential or sensitive matters
- Confident and able to work on own initiative without close supervision, as well as to build effective team (especially among volunteers)
- Ability to develop and maintain strong working relationships with Resourcing Church leaders
- Ability to prioritise and manage own workload amid conflicting demands and busy work periods.

**TERMS OF EMPLOYMENT**

Work pattern	Standard working hours are 35 hours per week. Flexible working essential according to the needs of the role and responsibilities
Salary	£32,636 - £35,610
Holiday	25 days per annum plus 8 bank holidays and 5 discretionary days
Probation	6 months
Special Conditions	There is a genuine occupational requirement for the post holder to be a communicant member of the Church of England or a member of the Churches Together in Britain & Ireland.  Full driving licence required.

*The Diocesan Board of Finance intends to review job descriptions annually as part of the staff review process, to ensure that they relate to the role as then being performed or to incorporate whatever reasonable changes that have occurred over time or are being proposed. This review will be carried out by the line manager in consultation with the post-holder before any changes are implemented. The post-holder is expected to participate fully in such discussions and implementation.*

December 2024