



Job Description – Children's & Families' Worker

Fixed Term until end of 2030

At Woven St John's we are seeking to be a community of everyday followers of Jesus loving God, loving each other & Bilborough. We are looking for someone to join our team and support our current children's ministry team to grow this vision amongst the 0-11 years olds in our church community and across Bilborough.

Woven St John's is part of Woven a church of churches who are contending for Revival in our hearts, our churches and our city. Woven is made up of 8 churches across Northwest Nottingham. Each member of staff plays a key role in contributing to our vision. Our mission is bigger than any individual task but together our work contributes to the bigger picture. As a Christian organisation our faith is an integral part of our working culture.

Job profile	
Job title	Children's and Families' Worker
Team/Department	St John's and Woven Ministries
Reports to	St John's Children's and Families' Lead
Location	St John's Bilborough
Salary	26,457.60 pro rata
Work pattern / hours	20 Hours per week
DBS check required? (Yes/No)	Yes
Date written/updated	7 th July 2025

Role purpose
<p>The purpose of the role is to develop and have oversight of Woven St John's Kids ministry, working closely with the Children's and Families' Lead. To both disciple those who are currently part of St John's and create opportunities for children and families across Bilborough to encounter Jesus.</p> <p>St John's is part of Woven, a church of churches, and benefits from strong working partnership with the other Woven churches. This enables the Children's workers to lead within the local church, while also working in partnership with other churches and children's workers to share vision, resources and experience.</p>

Key responsibilities

- Growing everyday followers of Jesus at St John's
 - To develop and deliver Sunday kids church, ensuring this is a place of growth and discipleship for all children.
 - To train and equip the volunteer team. Identifying their needs and providing opportunities for people to learn and grow.
 - Work with Children's and Families' Lead to develop new expressions of kids and families' discipleship midweek.
- Developing outreach
 - Oversee and develop the children's provision at our weekly community meal, providing activities and building relationships with children and caregivers.
 - Support work with Glenbrook and Portland Primary schools seeking opportunities to build stronger links.
 - Help develop and deliver annual outreach events during key festivals & Holiday Clubs.
 - Assist with the running of Little Lights Toddler Group at St John's.
 - Contribute to the development of Woven Kids in all the Woven Churches.
- Safeguarding
 - To work with the St John's Church Leader and St John's Children's and Families' Lead on keeping up to date safeguarding with Policies and procedures.
 - Ensuring all volunteers are recruited following safeguarding policies and identifying which require DBS checks
 - Identifying and reporting safeguarding issues in line with safeguarding policies and procedures

Role dimensions	
Training and skill enhancement	Committing time and energy to learning and growing in the role. Deliberate upskilling
People management	Working towards line management of key kids' volunteers
Key relationships – internal	Be a key part of the Woven staff team. Developing and building the existing volunteer team from the congregation and beyond. Key relationship with the Woven Children's and Families Lead, St John's Children's and Families' Lead and St John's Church Leader
Key relationships – external	Developing key relationships with Glenbrook and Portland Primary Schools

Essential and desirable skills, knowledge and experience required for the job

Essential

- A love for Jesus and a servant hearted attitude.
- Natural ability and experience leading kids work, including working with children with learning difficulties and from challenging backgrounds.
- A passion to work within an estate context.
- An ability to help people of lots of different ages, stages, backgrounds and styles to connect with Jesus and grow as his followers.
- Gifted communicator especially to kids.

- An ability to inspire people to volunteer in the kid's ministry investing in them to become the best kids' leaders that they can be.
- Able to build relationships with St John's team and with the wider teams in Woven.

- Prepared to take risks in developing the kids' team, vision and strategy.
- Proficient at delegating effectively and keeping on top of multiple things at once.

- Ability to use MS Word, Excel and PowerPoint skills
- Excellent organisational skills
- Self-motivated
- Flexible attitude
- Good interpersonal skills

Desirable

- A qualification in children's work
- Experience managing teams of volunteers

Working environment

We are deeply committed to our context and love the people. This drives St John's and Woven to be a fast-paced working environment where we strive for excellence in everything we do. Our ethos is to be encouraging, grateful, gracious and professional and we endeavour to thread this through every part of the organisation and every interaction. It is an exciting and challenging place to work and is full of variety. We aim for a 'can do' environment where innovation and creativity is encouraged alongside serving others. Staff community is warm and engaging with lifelong relationships being built.

The Woven Kids Team collaborate closely together sharing curriculum, resources and wisdom. There is a deep commitment to each other and being there to champion each other on.

Work expectations

- Monday mornings, Wednesday afternoons, Thursday mornings and Sunday mornings required.
- 33 days holiday per annum pro rata inclusive of Bank Holidays with a maximum of 6 Sundays off a year. If a Bank Holiday is worked time off in lieu can be taken.
- The role holder will need to be available to work on key dates such Woven Together in June & staff retreat in September.
- The role holder must be available to work at a selection of key events at Woven which could include Christmas services, Easter services and Annual Parochial Church meetings when required.
- It is expected (and encouraged) that time off in lieu of working additional days will be taken.
- Be embedded in the life of St John's